

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**September 18, 2006**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Jason Oberle, Supervisor  
Marvin Besteman, Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
Dan Mitchell, Trustee  
Fred McClendon, Trustee

**MEMBERS ABSENT**

Also, present Sheila Gaines, Mike Hoolsema, Bill Palmer, Alan Moses, Pat McMahon, Denise Frasure and Jamie Davison.

Attendance 26

Supervisor Oberle called the meeting to order at 7:30PM and led the Pledge of Allegiance.

**#1 MOVED:** by Ed DeWitt, second by Fred McClendon, to approve the September 18, 2006, meeting agenda with additions of pay increase for Bookkeeper/Deputy Treasurer Judy Wright, continuation of Tax Account audit from Anderson, Tackman & Company, PLC and setting dates for Ordinance changes. Motion carried.

**#2 MOVED:** by Ed DeWitt, second by Vicki Ulrich, to accept the September 5, 2006, regular meeting minutes and the September 6 and 11<sup>th</sup>, 2006, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

**#3 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to pay the following bills.

General Fund	16,617.23
Fire Fund	865.84
Ambulance Fund	33,493.13
Property Management Fund	3,630.92
Road Maint & Repair Fund	35,029.87
Trail Grooming Fund	51.92
Parks Fund	1,022.01
Recreation Center Fund	4,360.42
Fairgrounds Fund	2,470.27
Golf Course Fund	56,048.66
DPW Fund	68,538.99
Police Fund	11,333.18

Grand Total \$233,462.44

Ck# 30138-30226

Motion carried.

**ANDERSON, TACKMAN & COMPANY PLC Audit Report**

Deana Mayer from Anderson Tackman explained the townships financial statements for year ending March 31, 2006. The township received an unqualified opinion the highest assurance an auditor can give.

**MUNICIPAL UNDERWRITERS**

Township insurance agent Bob Gandolfi explained the insurance coverage for all township buildings and work comp claims through out the past year. There is no increase in property & casualty premiums the township is doing excellent in this area. Over all loss is average for a township this size. Work comp is up and down the township has four claims open currently and a 10% increase in premiums.

**PUBLIC COMMENTS**

- Is the appraisal of the DPW new or something that has always been done?
- Are the insurance appraisals mandatory?
- Are there insurance adjustments made to buildings that the township leases.
- Does the appraisal on the water & sewer department show the probability of breakdowns or repairs?
- Don Sare RAB member reminder everyone about the RAB meeting scheduled for September 19, 2006, at 6:30pm.
- Herman Calkins asked if all Board members received his letter of intent to fill the vacant Trustee position.

**Recess** 8:00PM

**Reconvene** 8:10PM

**#4 MOVED:** by Ed DeWitt, second by Vicki Ulrich, to adopt Resolution from Old Mission Bank for Designating Public Depository and Authorizing Withdrawal of Municipal Public Moneys. Roll call vote all members voted yes RESOLUTION declared carried.

**#5 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to adopt Resolution 2006-3 Confirmation of Special Assessment Roll: Lien; Payment and Collection of Special Assessment. Roll call vote all members voted yes. RESOLUTION declared carried.

The Board received proposals from TernionMedia, Axiom Technical Services, Northern Exposure Design, Terry Brazil, Jennifer Ware, Marty Zoerner, Phil Jobe, Selina R. Vert, Jason & Patti Wenglikowski, Joe Paczkowski, and Diamon Blue Web Design,

**#6 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to contract with Axiom Technical Services at a cost of \$120.00 per month for website maintenance. Motion carried.

**#7 MOVED:** by Dan Mitchell, second by Vicki Ulrich, to authorize Supervisor Oberle to sign contract with Axiom Technical Services. Motion carried.

Lengthy discussion held regarding appointments to the Township EDC.

**#8 MOVED:** by Dan Mitchell, second by Fred McClendon, to hire Paul E. Young contingent EMT for the EMS Department. Motion carried.

**#9 MOVED:** by Ed DeWitt, second by Marvin Besteman, to allow Great Lakes Sled Dog Association to use the Recreation grounds for a sled dog race on January 13, & 14, 2007, alternative dates February 17, and 18, 2007. Motion carried.

**#10 MOVED:** by Ed DeWitt, second by Marvin Besteman, to allow Strong Families/Safe Children to use the township hall for “From Decisions to Actions” program on December 6, 13 & 20, 2006, January 3, 10, 17, 24 & 31, 2007, and February 7 & 14, 2007. Motion carried.

Board discussed the handicap bathroom and clubhouse addition presented by Golf Course Manager Jamie Davison.

**#11 MOVED:** by Dan Mitchell, second Vicki Ulrich, to authorize Golf Course Manager Davison to solicit bids for blue prints of handicap bathrooms/clubhouse addition. Motion carried.

**#12 MOVED:** by Dan Mitchell, second by Fred McClendon, to authorize Supervisor Oberle to sign the Golf Cart lease purchase agreement. Motion carried.

**#13 MOVED:** by Jason Oberle, second by Vicki Ulrich, to allow Golf Course Superintendent Palmer to purchase fungicide cost not to exceed \$12,000.00. Motion carried.

**#14 MOVED:** by Jason Oberle, second by Vicki Ulrich, to submit delinquent water, sewer and garbage bills to county for placement of lien on owner’s tax bill. Motion carried.

**#15 MOVED:** by Ed DeWitt, second by Dan Mitchell, to schedule Public Hearing for Ordinance changes on November 6, 2006. Motion carried.

**#16 MOVED:** by Vicki Ulrich, second by Fred McClendon, to pay Deputy Treasurer Judy Wright Chief Deputy pays retroactive from August 30, 2006, until a replacement is hired. Motion carried.

**#17 MOVED:** by Ed DeWitt, second by Jason Oberle, to advertise for a full time clerical person to fill the vacant administrative office position. Motion carried.

**#18 MOVED:** by Marvin Besteman, second by Fred McClendon, to have Anderson Tackman & Company audit tax records for fiscal years 2004-2005. Motion carried.

#### **PUBLIC COMMENTS**

- The wastewater treatment plant has always been in operation.
- Board should allow public comments regarding motions on the table.

**DEPARTMENT MANAGERS**

Board received reports from Golf Course Superintendent Palmer and Golf Course Manager Davison.

**COMMITTEE REPORTS**

Board members reviewed meeting minutes from the police Board, Personnel Committee and Planning Commission.

Meeting adjourned at 9:30PM.

**CORRESPONDENCE**

Thomas J. McClendon- incident regarding ambulance personnel.

---

Marvin Besteman Jr., Clerk

---

Jason Oberle, Supervisor