

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 15, 2007

4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Alan Moses, Denise Frasure, Mike Hoolsema, Jamie Davison, Wesley Jourden, Pat McMahon and Bill Palmer.
Attendance 15

Supervisor Jason Oberle called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Fred McClendon, to approve the October 15, 2007, meeting agenda as presented. Motion carried.

#2 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the October 1, 2007, meeting minutes with one grammatical error on page 3 under public comments insert the word “*have*” between Godfrey and done. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	16,001.17
Fire Fund	219.90
Ambulance Fund	33,661.93
Property Management Fund	2,366.97
Trail Grooming Fund	99.91
Parks Fund	555.23
Recreation Center Fund	4,514.34
Fairgrounds Fund	3,145.35
Golf Course Fund	33,263.83
Public Works Fund	56,333.41
Police Fund	10,557.31

Grand Total \$160,719.35

Ck# 32269-32345

Motion carried.

John Rowe from UP Engineers & Architects, Inc. stated that he received permission from school superintendents to present a power point presentation to schoolchildren in the Pickford and Rudyard schools and would like approval from the Board to proceed. This would give the Board and members of the public additional information to consider when updating the recreation plan.

#4 MOVED: by Ed DeWitt, second by Marvin Besteman, to approve UP Engineers & Architects to solicit input from area schools regarding the Recreation Plan. Motion carried.

PUBLIC COMMENTS

- Resident stated that he received a questionnaire from Waste Management regarding free recycling he stated that this is not a free service.
- Residents commented on several roads in the area that need repair.
- Resident requested a streetlight at the corner north of M-80 and Kincheloe.

SUPERVISORS REPORT

Supervisor Oberle discussed fees for land divisions and that the Assessing Department should be receiving 100% of the fee.

#5 MOVED: by Vicki Ulrich, second by Jason Oberle, to give 100% of all land division fees to the Assessor. Motion carried.

Supervisor requested approval to seek a legal opinion from MTA regarding who is responsible for maintaining the storm water drains.

#6 MOVED: by Vicki Ulrich, second by Ed DeWitt, to request a legal opinion from Michigan Townships Association Attorney regarding storm water drains cost not to exceed three hundred and fifty dollars. Motion carried.

#7 MOVED: by Marvin Besteman, second by Fred McClendon, to enter into an agreement with National Office for 25 hours of computer maintenance at a cost of one thousand five hundred dollars. Motion carried.

The township received Comprehensive Land Use Plan quotes from UP Engineers & Architects, INC. in the amount of \$29,827.00 and Vilican Leman in the amount of \$35,360.00.

#8 MOVED: by Jason Oberle, second by Herb Henderson, to accept quote from UP Engineers & Architects, INC. to complete the Townships Comprehensive Plan. Cost not to exceed twenty nine thousand eight hundred and twenty seven dollars (29,827.00) Motion carried.

#9 MOVED: by Herb Henderson, second by Fred McClendon, to approve the appointments of Thomas Bontrager and Brian Bensel to the Kinross Volunteer Fire Department pending results of LEIN, physical and drug screen. Motion carried.

#10 MOVED: by Dan Mitchell, second by Herb Henderson, to begin process of eliminating Ordinance #25 Community Television System Franchise and Ordinance #62 Cable TV Ordinance. Motion carried.

#11 MOVED: by Marvin Besteman, second by Vicki Ulrich, to adopt Budget Adjustment Resolution 2007-A7. Roll call vote all members present voted yes RESOLUTION declared carried.

#12 MOVED: by Herb Henderson, second by Ed DeWitt, to have Graham Motors service the 60-hour primary pump as requested by Golf Course Superintendent Palmer. Motion carried.

#13 MOVED: by Dan Mitchell, second by Vicki Ulrich, to approve the proposed Annual Greens Fee Player renewal letter as submitted by Golf Course Manager Davison. Motion carried.

#14 MOVED: by Marvin Besteman, second by Jason Oberle, allow Golf Course Manager Davison to attend the 2008 PGA Merchandise Expo/Conference cost not to exceed one thousand two hundred fifty dollars (\$1250.00) Motion carried.

#15 MOVED: by Herb Henderson, second by Fred McClendon, to approve quote from Weirs Carpet Mart for new carpeting and labor in the Club House including the new addition and linoleum in the bathrooms cost not to exceed eight thousand eight hundred dollars (\$8800.) Motion carried.

#16 MOVED: by herb Henderson, second by Vicki Ulrich, to allow Tonya Adair to use a room at the Recreation Center for one hour once per week for a toddler and parent group and a parent meeting one night per month at a cost of ten dollars (\$10.00) per meeting. Motion carried.

Discussion held regarding request to use the Rec Center kitchen to start a soup and sandwich shop. Board requested that the Rec Director write up a contract prior to use.

#17 MOVED: by Marvin Besteman, second by Vicki Ulrich, to allow Augusta Dake to use the Recreation Centers kitchen Monday – Friday for six months at a cost of twenty-five dollars per day to start her soup and sandwich delivery business. Motion carried.

#18 MOVED: by Vicki Ulrich, second by Herb Henderson, to enter into a three month probationary contract with Jamie Stelmaszek for a room at the Rec Center for TaeKwonDo class at the Rec Center at rate of ten dollars per hour. Motion carried.

Board members discussed employee time clocks. The Personnel Committee will compare the quotes and report their findings at the next Board meeting.

#19 MOVED: by Vicki Ulrich, second by Marvin Besteman, to go into closed session with Attorney White and Attorney Cotant.to discuss legal strategy regarding Osborn v KCT Roll call vote all members present voted yes. Motion carried.

Recess to closed session at 8:40PM

Reconvened from closed session at 9:57PM

DEPARTMENT MANAGERS

The Board reviewed department reports from Rec Director Frasure, Golf Course Superintendent Palmer, Golf Course Manager Davison and Chief of Police Micolo.

COMMITTEE REPORTS

The Board received meeting minutes from the Park & Rec Committee, Police Board, Personnel Committee and Planning Commission.

CORRESPONDENCE

DEQ Water Supply at Well 5
EUP Planning Development

Meeting adjourned at 9:59PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor