

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 20, 2006 4884 W. Curtis St.

MEMBERS PRESENT

Jason Oberle, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Mike Hoolsema, Alan Moses, Rick LaDuke, Dee Frasure and Amber Feasal.

Attendance 13

Supervisor Oberle called the meeting to order at 7:30PM and led the Pledge of Allegiance.

#1 MOVED: by Dan Mitchell, second by Ed DeWitt, to approve the November 20, 2006, meeting agenda with addition of Judy Wrights Deputy Treasurer resignation and signature authority. Motion carried.

#2 MOVED: by Ed DeWitt, second by Dan Mitchell, to accept the November 6, 2006, regular meeting minutes as presented. Motion carried.

The finance committee reviewed and withheld a manual check in the amount of \$8,262.05.

#3 MOVED: by Dan Mitchell, second by Herb Henderson, to pay the following bills including manual check in the amount of \$8,262.05 to the Fishman Group.

General Fund	15,403.54
Fire Fund	1,279.06
Ambulance Fund	39,505.73
Property Management	2,600.09
Trail Grooming Fund	370.19
Parks Fund	647.56
Recreation Fund	3,615.92
Fairgrounds Fund	1,051.67
Golf course Fund	8,461.09
DPW Fund	62,382.71
Police Fund	9,857.27

Grand Total \$145,174.83

Ck# 30486-30561

Motion carried with one vote.

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PUBLIC COMMENTS

- Questioned asked regarding who would be responsible for paying for the ‘Miss Teen’ signs ordered through MDOT.

#4 MOVED: Dan Mitchell, second by Vicki Ulrich, to pay MDOT for signs produced on behalf of Rachel McClendon Miss Teen USA candidate. Motion carried.

SUPERVISORS REPORT

- Blood drive went well thank you to all involved.

Discussion held regarding letter from Attorney Underhill in reference to the Fishman Group invoice.

Quote received from Axiom Technical for reconfiguration of the network in the administration office.

#5 MOVED: by Fred McClendon, second by Herb Henderson, to upgrade and request new server software with Axiom Technical cost not to exceed \$1400.00. Motion carried with one no vote.

#6 MOVED: by Ed DeWitt, second by Marvin Besteman, to approve extension of lease agreement with Consolidated Community Schools for five years. Motion carried.

Board discussed 911 numbering at the Fairgrounds. Consensus at this time is to update the current map.

#7 MOVED: by Marvin Besteman, second by Vicki Ulrich, to approve the appointment of Tim McKee Jr. to the volunteer fire department as requested by Chief LaDuke. Motion carried.

#8 MOVED: by Vicki Ulrich, second by Fred McClendon, to approve hiring Daisy Williams part time program assistant for the Recreation Center pending drug screen and physical. Motion carried.

#9 MOVED: by Herb Henderson, second by Fred McClendon, to approve hiring Ben Houston part time paramedic for the EMS Department with the stipulation that he does not drive any township vehicles for six months and does not receive any driving citations for a period of one year. Motion carried with one no vote.

#10 MOVED: by Vicki Ulrich, second by Marvin Besteman, reclassify Nicole LaBay from contingent EMT to contingent EMT Specialist. Motion carried.

#11 MOVED: by Dan Mitchell, second by Vicki Ulrich, to approve the EMS Driving record policy with corrections. Motion carried.

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#12 MOVED: Vicki Ulrich, second by Dan Mitchell, to approve job description changes of Deputy Treasurer to “Tax Collection Assistant” and Deputy Clerk to “Filing Clerk” Motion carried.

#13 MOVED: by Marvin Besteman, second by Ed DeWitt, to proceed with looking into procuring property #17-008-019-005.00. Motion carried.

#14 MOVED: by Marvin Besteman, second by Vicki Ulrich, to approve the conversion of the assessing department to BSA Equalizer software including Apex sketching software cost for current year \$545.00 plus \$1600.00 and \$1595.00 plus \$400.00 annual maintenance. Motion carried.

#15 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the Schmalz’s proposal in good faith and execute a written agreement via attorney Underhill balance owed \$1134.66 paid in monthly installments of \$100.00. Motion carried.

#16 MOVED: by Herb Henderson, second by Dan Mitchell, to appoint Jason Oberle to the Election Commission. Motion carried.

#17 MOVED: by Vicki Ulrich, second by Ed DeWitt, to accept the resignation of Judy Wright as Chief Deputy Treasurer. Motion carried.

#18 MOVED: by Vicki Ulrich, second by Ed DeWitt, to appoint Amber Feasal Chief Deputy Treasurer effective immediately. Motion carried.

#19 MOVED: by Vicki Ulrich, second by Fred McClendon, to remove Judy Wright’s signature authority and add Amber Feasal. Motion carried.

Supervisor Oberle appointed Trustee Henderson to the Personnel Committee.

PUBLIC COMMENT:

- What level of cleanup has the State done on the old KMC site?

DEPARTMENT MANAGERS

Report received and reviewed from DPW Superintendent Perkins.

COMMITTEE REPORTS

Board received meeting minutes from the Planning Commission and Rec Committee.

Meeting adjourned at 9:05PM.