

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/BUDGET PUBLIC HEARING**

March 17, 2008

4884 W. Curtis St.

MEMBERS PRESENT

Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Dan Mitchell, Trustee
Fred McClendon, Trustee
Herb Henderson, Trustee

MEMBERS ABSENT

Jason Oberle, Supervisor

Also, present Sheila Gaines, Mike Hoolsema, Norm Perkins, Alan Moses, Jamie Davison and Bill Palmer.

Attendance 23

In the absence of the Supervisor Clerk Besteman called the meeting to order at 7:00PM and led the Pledge of Allegiance.

#1 MOVED: by Vicki Ulrich, second by Dan Mitchell, to appoint Marvin Besteman to chair the meeting in the absence of the Supervisor. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve the March 17, 2008, meeting agenda as written. Motion carried.

#3 MOVED: by Dan Mitchell, second by Fred McClendon, to accept the March 3, 2008, regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	24,169.62
Fire Fund	227.49
Ambulance Fund	41,249.75
Property Management Fund	17,074.92
Trail Grooming Fund	152.37
Parks Fund	49.53
Recreation Center Fund	7,227.05
Fairgrounds Fund	158.09
Golf Course Fund	12,844.76
Public Works Fund	76,973.78
Police Fund	10,145.58

Grand Total

\$190,272.94

Ck# 32961-33027

Motion carried.

OPEN PUBLIC HEARING

Clerk Besteman called the Budget Public Hearing to order at 7:02PM.

PUBLIC COMMENTS

- Resolution 2008-7 proposes that the supervisor, treasurer and clerk receive the benefits is that not double dipping since there are full time deputies?
- How many Board members are on social security?
- Ordinance #58 should be re-written.
- Elected officials are not employees.
- Township manager should have been hired a long time ago.
- Not opposed to Board members purchasing insurance during their terms.
- What department is asking for 2% monies from the tribe?
- What is the Rec Centers budget?
- What is section 507 of the employee handbook?
- Is the Supervisor considered an employee?
- Is this the final budget that was presented tonight? I thought there would one additional budget workshop?
- What does the township gain from the fairgrounds?
- Did DPW get reimbursed for the wells at the fairgrounds?
- Can the new board change their salaries?
- Who wrote resolution 2008-7?
- Is pension a part of the boards compensation?
- What is the cost of a single person health insurance?
- Do the Board members get paid even if they do not attend all the meetings?
- Does your committees receive health insurance?
- How did the Board come up with the EMS Directors salary?

Recess 8:00PM

Reconvene 8:05PM

#5 MOVED: by Herb Henderson, second by Dan Mitchell, amend Resolution 2008-5 \$80,000.00 Building Improvement Fund allocating 25% of money to Fire and Ambulance for a new building. Motion carried.

#6 MOVED: by Dan Mitchell, second by Herb Henderson, to adopt Resolution 2008-5 Building Improvement Fund as amended. Roll call vote all members present voted yes. RESOLUTION declared carried.

#7 MOVED: by Ed DeWitt, second by Vicki Ulrich, to adopt Budget Adjustment Resolution 2008-6. Roll call vote all members present voted yes. RESOLUTION declared carried.

#8 MOVED: by Vicki Ulrich, second by Ed DeWitt, to adopt Resolution 2008-7 Board Health Insurance. Roll call vote three no three yes votes RESOLUTION declared defeated.

#9 MOVED: by Dan Mitchell, second by Fred McClendon, to adopt Resolution 2008-8 Eliminate Board Health Insurance. Roll call vote two yes four no votes. RESOLUTION declared defeated.

#10 MOVED: by Ed DeWitt, second by Herb Henderson, to continue same prescription drug coverage as 2007-2008 twenty dollar reimbursement for non generic drugs and no reimbursement for generic drugs for 2008-2009 fiscal year Motion carried.

#11 MOVED: by Herb Henderson, second by Dan Mitchell, to adopt the 2008-2009 annual Board Meeting Dates as presented. Motion carried.

#12 MOVED: by Dan Mitchell, second by Herb Henderson, to approve an annual pay increase of five hundred dollars for Golf Course Manager Jamie Davison and an annual five hundred dollar pay increase for Golf Course Superintendent Bill Palmer. Motion carried.

#13 MOVED: by Herb Henderson, second by Dan Mitchell, to have Supervisor Oberle seek quotes for surveying the borders of the golf course adjacent to residential housing units. Motion carried.

#14 MOVED: by Herb Henderson, second by Ed DeWitt, reclassify Brian Masterson to unlicensed operator and lab person for the Department of Public Works at his current pay rate of fifteen dollars and fourteen cents (15.14) Motion carried.

Board discussed re-classification of EMS Director Moses from hourly to salary employee. Board requests that the Personnel Committee review the issue.

#15 MOVED: by Ed DeWitt, second by Vicki Ulrich, approve April 1, 2008, the effective date for increase of payment in lieu of health insurance. Motion carried with one no vote.

#16 MOVED: by Dan Mitchell, second by Herb Henderson, to approve the Recreation Centers 2% applications, one for Kids Fishing Day and one for renovating the Ice Rink, as presented by Rec Director Frasure. Motion carried.

#17 MOVED: by Dan Mitchell, second by Herb Henderson, to adopt the salary pay scale as presented by the Personnel Committee with amendment to the Assistant Accountant from \$9.30 to \$9.80 with original rates at the low-end starting pay and new rates at the higher end starting depending on experience of applicant. Motion carried.

#18 MOVED: by Dan Mitchell, second by Ed DeWitt, to approve reimbursement of fifty dollars toward the cost of anti glare coating for prescription glasses once every two years for employees whose main job is computer work. Must submit receipt for reimbursement. Motion carried.

#19 MOVED: by Herb Henderson, second by Dan Mitchell, to allow Supervisor Oberle and Trustee McClendon proceed with networking departments and purchase of time clocks from Cincinnati Time Systems Inc. Cost not to exceed \$14,000.00. Motion carried.

Board discussed Section 401 of the employee handbook regarding timekeeping and changing an employee time records without the employee's knowledge.

Discussion held regarding request of Fishman Group completing the employee handbook no action taken.

#20 MOVED: by Dan Mitchell, second by Fred McClendon, to schedule Human Resource training for all department managers. Motion carried.

#21 MOVED: by Dan Mitchell, second by Herb Henderson, to deny request of clothing allowance. Motion carried.

Discussion held regarding Section 507 Overtime of the employee handbook. Request by a Department Manager was made to amend the section. Personnel Committee advised the Board that the request was denied.

#22 MOVED: by Ed DeWitt, second by Herb Henderson, to open the Recreation Center on Saturdays from 12-6pm for the next two months to evaluate the use of facility by public. Motion carried.

#23 MOVED: by Vicki Ulrich, second by Ed DeWitt, to allow a local resident to use the Rec Center gym at no cost for a fund raiser for U.S. Student Ambassador. Motion carried with one no vote.

#24 MOVED: by Herb Henderson, second by Dan Mitchell, to allow the Infant/Toddler Play Group us the Rec Center gym for family fun day program on April 26th, 2008 free of charge. Motion carried.

#25 MOVED: by Herb Henderson, second by Fred McClendon, to approve renewal of Millennium Motor Sports Go-Kart lease agreement for the 2008 season with no changes. Motion carried.

#26 MOVED: by Herb Henderson, second by Fred McClendon, to approve renewal of lease agreement with the Lamb Pool for October 11, 2008 with no changes. Motion carried.

#27 MOVED: by Herb Henderson, second by Dan Mitchell, to authorize the Supervisor to sign agreement with Chippewa County Road Commission for construction cost of approximately 1.7 miles of Mackinac Trail from M-80 to Gaines Highway cost of forty seven thousand five hundred dollars (\$47,500.00) Motion carried.

DEPARTMENT MANAGERS

Board reviewed reports from Golf Course Superintendent Palmer and Rec Director Frasure.

COMMITTEE REPORTS

Board received meeting minutes from the Personnel Committee, Rec Committee and Planning Commission.

CORRESPONDENCE

County Road Commission – Road System Guidelines
Chippewa County Fair Board Meeting Minutes
Edison Sault Electric Land Use
Chippewa County EDC – Building 150 Roof

PUBLIC COMMENTS

- Employee stated that he is glad that his department manager reviews his time sheet and makes changes because a lot of times it is in his favor.
- DPW Superintendent discussed the storm drains.
- Building 152 is down.

No additional comments received regarding the 2008-2009 Budgets the Clerk closed the Budget Public Hearing at 9:29PM. The township did not receive any correspondence for or against the 2008-2009 Budgets.

#28 MOVED: by Vicki Ulrich, second by Ed DeWitt, to adopt Resolution 2008-4 2008-2009 General Appropriations Act. Roll call vote four yes two no votes RESOLUTION declared carried.

Meeting adjourned at 9:32PM.

Marvin Besteman, Clerk

Jason Oberle, Supervisor

