

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**December 6, 2004**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Jason Oberle, Supervisor  
Marvin Besteman, Clerk  
Vicki Ulrich, Treasurer  
Ed DeWitt, Trustee  
Dan Mitchell, Trustee  
Wayne Donaway, Trustee  
Fred McClendon, Trustee

**MEMBERS ABSENT**

Also, present Sheila Gaines, Joe Paczkowski, Jamie Davison, Joe Micolò, Alan Moses, Mike Hoolsema, Norm Perkins, Woody VanVolkenburg and Larry Baker.

Attendance: 32

Supervisor Oberle called the meeting to order at 7:30PM. Trustee McClendon led the Pledge of Allegiance.

**#1 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to approve the December 6, 2004, meeting agenda with two additions Golf Course beverage cart purchase and Resolution to Defer First and Subsequent Installments of Special Assessments for Kinross Lake Special Assessment District #1 and Certain Other Related Matter. Motion carried.

**#2 MOVED:** by Ed DeWitt, second by Vicki Ulrich, to accept the November 15, 2004, regular meeting minutes and the November 23, & December 1, 2004, special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and withheld invoice #311227 check #26732 in the amount of \$2870.00. The payment is for Reno's Car Care for cleaning of the Groomer.

**#3 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to pay the following bills.

General Fund	5,956.70
Fire Fund	478.17
Ambulance Fund	5,085.86
Property Management	1,472.02
Trail Grooming Fund	3,771.67 – 2,870.00
Recreation Center Fund	2,628.74
Fairgrounds Fund	229.41
Golf Course Fund	9,663.69
DPW Fund	36,268.82
Police Fund	2,014.44

Grand Total \$64,699.52

Ck# 26651, 26656, 26659, 26660, 26666-26733

Motion carried.

Kinross Booster member John Gaines requested Board approval to hold a weekly BINGO at the township hall. Mr. Gaines explained that the profits would not only benefit the township but also numerous volunteer groups within Chippewa County.

**#4 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to allow the Kinross Boosters to hold BINGO on Thursday evenings at the township hall. Motion carried.

Booster member Gaines also, presented the Board with a drawing of proposed 4-H basement renovations. He further requested that a member of the Board attend advisory meetings to discuss plans for improvements needed in the building. Trustee Dan Mitchell volunteered for the position. Mr. Gaines will contact Dan with the meeting date.

#### **PUBLIC COMMENTS**

- Statement made that the Board should hold workshops to discuss expansion of the Golf Course Club House.
- Resident stated that she thought the previous Board set monies aside for Club House renovations.

#### **SUPERVISORS REPORT**

- Supervisor Oberle informed the Board that an article in the Detroit Free Press on December 3, 2004 states that revenue sharing cuts in the amount of \$120,000.00 is likely to happen possibly by April 1, 2005.

#### **DEPARTMENT MANAGERS**

Superintendent Perkins informed the Board that only one, in-house, applicant submitted interest in filling the vacant position for DPW Utilities. Norm recommended that Clark Armentrout presently a part time employee be hired for the vacant full time position. Norm also requested permission to purchase a new sander.

**#5 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to hire Clark Armentrout full time Utility Person for DPW. Motion carried.

**#6 MOVED:** by Vicki Ulrich, second by Marvin Besteman, to authorize DPW Superintendent Perkins to purchase a new sander from Hyde Equipment Inc. cost not to exceed \$3500.00. Motion carried.

Monthly reports received from Golf Course Superintendent Palmer and Golf Course Manager Davison.

Superintendent Palmer discussed equipment needed for the course. He stated that additional discounts would apply if the equipment were purchased before the end of the year. Following a lengthy discussion the Board approved the purchase of several items.

**#7 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to use golf course bond monies for the purchase of a Toro Sand Pro 5020 cost not to exceed \$14,341.00. Motion carried.

**#8 MOVED:** by Vicki Ulrich, second by Marvin Besteman, to use golf course bond monies for the purchase of a Toro Greensmaster 3500D cost not to exceed \$29,346.00 Motion carried.

**#9 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to use golf course bond monies for the purchase of a Toro Greensmaster 3050 cost not to exceed \$15,979.00. Motion carried.

Bill Palmer informed the Board that he had discussed with Norm Perkins the possibility of trading in the current compressor used for winterization. The current compressor is not large enough to handle the job and takes additional hours for Bill to complete the winterization of the course. The township would receive a \$12,550.00 trade in on a larger compressor. Board members will evaluate the feasibility and need for this purchase.

Treasurer Ulrich updated the Board on the progress made regarding the beverage cart lease agreement. The information has been reviewed by Attorney Underhill and in his opinion; the township would be paying for a product that we would never own. The beverage cart came from Susquehanna Patriot Leasing Company through Royal Links. According to the agreement we have with Royal Links they have the first option to purchase the cart for \$1.00 after the township pays it off. The Attorney states that since the package was not opened and Royal Links has made no payments to us for the cart we should return it to the company. Treasurer states that the Attorney is willing to represent us in this matter. Board members agree that is in the best interest of the township to retain an Attorney to take care of this matter.

**#10 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to retain Attorney Underhill to write an opinion letter regarding the beverage cart lease agreement with Susquehanna Patriot Leasing Company and Royal Links. Motion carried.

Golf Course Manager Jamie Davison requested approval to purchase the demo utility cart they have used for the last two seasons from BSA. Jamie also, reminded the Board that the Golf Course would be hosting the 2007 UP Golf Association Men's Championship. The event will bring in 350-450 golfers to our area. The current clubhouse is not large enough to accommodate this many people and Jamie is asking the Board to meet and discuss either renovating the existing building or to purchase a tent that will handle this many people. Jamie is required to provide this information at the UPGA Annual meeting next October otherwise the event will take place elsewhere. The Board will review this during budget workshop.

**#11 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to allow Jamie Davison to purchase a utility cart from BSA cost not to exceed \$6208.00. Motion carried.

Accountant Hoolsema submitted information regarding an error in reduction of the previous EMS Managers pay. Deb Muter appointed EMS Manager in November of 2001 and received a pay increase of \$1.50 per hour. When she resigned in November of 2004 the Board reduced her pay by only \$1.00. Board motion made in January 2003 states that any employee appointed additional duties and receives a pay increase will be paid that amount only during the time they conduct those duties. Upon relinquishment, pay will be adjusted.

**#12 MOVED:** by Ed DeWitt, second by Vicki Ulrich, to rescind motion #7 of November 1, 2004 stating “accept Deb Muters resignation from full time to part time status, relinquish appointment of EMS Director and decrease pay by one-dollar (\$1.00) per hour effective November 1, 2004. Motion carried.

**#13 MOVED:** by Ed DeWitt, second by Vicki Ulrich, to accept Deb Muters resignation from full time to part time status, relinquish appointment of EMS Director and decrease pay by one-dollar & fifty cents (\$1.50). Motion carried.

**#14 MOVED:** by Ed DeWitt, second by Marvin Besteman, to appoint Rachel Kronemeyer assistant manager for the EMS Department as requested by EMS Director Moses. Motion carried.

**#15 MOVED:** by Marvin Besteman, second by Ed DeWitt, to allow EMS Director to request bids for snowplowing. Motion carried with one no vote.

**#16 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to approve the hire of Randall Burley Fire Department volunteer pending LEIN, physical and drug screen. Motion carried.

**Recess: 9:00PM**

**Reconvene: 9:15PM**

The Police Board’s and Planning Commission’s November 22, 2004, meeting minutes were received.

**#17 MOVED:** by Marvin Besteman, second by Vicki Ulrich, to adopt the December 6, 2004, Budget RESOLUTION. Roll call vote all members present voted yes. Resolution declared carried.

**#18 MOVED:** by Ed DeWitt, second by Vicki Ulrich, to adopt RESOLUTION Designating Depositories. Motion carried.

**#19 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to approve Lynn Auto Pars, Inc. request to extend current lease for the six months on Lot 39 KCT plat #1 commonly known as building 303 and exercise option to purchase as stated in Section 23.1 (b) in amendment to lease dated June 25, 1995 purchase price of forty-two thousand dollars (\$42,000.) Motion carried.

Board members will review UBs Racing lease agreement and letter dated September 23, 2004, regarding curfew, sign on M-80 and track use by Millennium Motor Sports. The Nybergs will be notified that this will be discussed at the next regular meeting.

**#20 MOVED:** by Ed DeWitt, second by Wayne Donaway, to approve Roy A. Mayrystad land division application as presented. Motion carried.

**#21 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to approve Supervisor Oberle committee appointments as follows: *Planning & Zoning Ed DeWitt, ZBA Vicki Ulrich, Personnel Committee Wayne Donaway, Fred McClendon and Dan Mitchell, Park & Rec Committee Jason Oberle, Marvin Besteman, and Vicki Ulrich, Finance Committee Dan Mitchell, Ed DeWitt, and Vicki Ulrich, Road Advisory Committee Fred McClendon, Election Commission Dan Mitchell & Wayne Donaway.* Motion carried.

**#22 MOVED:** by Vicki Ulrich, second by Dan Mitchell, to adopt RESOLUTION to Defer First & Subsequent Installments of Special Assessments for Kinross Lake Special Assessment District #12 & Certain Other Related Matters. Roll call vote all members present voted yes Resolution declared carried.

**CORRESPONDENCE**

Charter Communication Annual Rate Filing

Meeting adjourned at 9:50PM

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Marvin Besteman, Clerk

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Jason Oberle, Supervisor