

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

January 7, 2002

4884 W Curtis St.

MEMBERS PRESENT

Larry Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Mike Rizzo, Trustee
David Kauer, Trustee
Jim Moore, Trustee
Ed DeWitt, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Deb Muter, Mike Roberts, Woody VanVolkenburg, Linda Peters, Larry Baker, Norm Perkins, and Mike Hoolsema.

Attendance 37

Supervisor Palma called the meeting to order at 7:35PM. The Pledge of Allegiance was lead by Boy Scout Troop 122.

#1 MOVED: by Ed DeWitt, second by David Kauer, to accept the December 5, December 17, and December 19, 2001 meeting minutes as presented.
Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	6,782.55
Fire Fund	1,594.00
Ambulance Fund	5,010.74
Property Management	21,440.20
EDC	754.74
Trial Grooming	60.02
Rec Center Fund	5,004.80
Fairgrounds Fund	281.68
Golf Course Fund	4,823.64
DPW Fund	31,054.70
Police Fund	1,086.88

GRAND TOTAL 77,893.95

CK# 20881-20956

Motion carried.

PUBLIC COMMENTS:

- Blood Drive is scheduled for January 10, 2002 from 11:00am – 4:30pm at the Kinross Correctional Training Center building 127.

Boy Scout Troop 122 was present to honor Kyle Rice who has achieved the rank of Eagle Scout. On behalf Kinross Charter Township, the Board extends its deepest appreciation for this outstanding citizen and the achievement of earning the highest rank in Boy Scouting. The Board presented a plaque to Kyle and Treasurer Ulrich read the resolution.

#3 MOVED: by Vicki Ulrich, second by David Kauer, to approve resolution awarding Eagle Scout Kyle Rice on his achievements in Scouting. RESOLUTION declared carried by unanimous vote.

SUPERVISORS REPORT:

- Supervisor Palma explained difficulties concerning delinquent ambulance payments from Pickford Township. The Supervisor and two trustees will attend Pickford Townships Board meeting on January 8, 2002 to discuss an agreement. Board members discussed the matter further and the following motion was offered.

#4 MOVED: by David Kauer, second by Jim Moore, to request Physicians Billing submits Pickford Townships delinquent ambulance bills to collections. Motion carried with two no votes.

- The Supervisor also requested a special workshop on January 9, 2002 at 7:00PM to discuss delinquent ambulance bills. The Township Board, Ambulance Dept. and office personnel will be present for the meeting.

DEPARTMENT MANAGERS:

#5 MOVED: by Jim Moore, second by Ed DeWitt, to schedule the 2002 – 2003 Budget Public Hearing for January 21, 2002. Motion carried.

#6 MOVED: by Jim Moore, second by David Kauer, to tentatively approve the 2002 - 2003 proposed budgets. Motion carried.

#7 MOVED: Ed DeWitt, second by David Kauer, to approve the revised Ambulance Departments policies and job descriptions. Motion carried.

Safety Officer Roberts submitted a year-end report.

COMMITTEE REPORTS:

The Board received the January 3, 2002 DPW Advisory minutes.

NEW BUSINESS:

#8 MOVED: by Jim Moore, second by Marvin Besteman Jr., to allow Raymond and Marjorie Hill to purchase cemetery lot 13 block L at the Kinross Lake Cemetery. Motion carried.

#9 MOVED: by Marvin Besteman Jr., second by David Kauer, to accept the 2002 Kinross Speedway race schedule as presented. Motion carried.

Grant application, from the USDA, for a new ambulance and turn out gear for the fire department has been completed. A Public Hearing is scheduled for January 22, 2002.

#10 MOVED: by Jim Moore, second by David Kauer, to allow the Supervisor to sign the USDA grant and loan application. Motion carried.

CORRESPONDENCE:

Charter Communications price increase
Bernard Bouschor Law Enforcement payment

The meeting adjourned at 8:10PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

PURPOSE: DISCUSS WATER AND SEWER ORDINANCE

January 8, 2002

4884 W Curtis St.

MEMBERS PRESENT

Larry Palma, Supervisor
Marvin Besteman Jr., Clerk

MEMBERS ABSENT

Vicki Ulrich, Treasurer
Jim Moore, Trustee
Ed DeWitt, Trustee
Mike Rizzo, Trustee
David Kauer, Trustee

Also, present Sheila Gaines, Woody VanVolkenburg, and Norm Perkins.
Attendance: 7

Clerk Besteman Jr., called the meeting to order at 7:10PM.

Discussion held on the following:

- Delete waving of turn on and name change fees since the same procedures are required.
- Separating water lines to units for easier access to turn water off when a bill becomes delinquent. Currently the township places delinquent water bills on the tax roll however; if more affidavits are received, the property owner will not be responsible for payments.
- Let run for homes that have the potential of lines freezing
- Surcharge reductions to prisons
- Lowering water and sewer rates
- Due date for water bills will be eliminated from the ordinance and decided on in fee schedule resolution.
- The Township Board will set all rates by resolution to prevent amendments of the ordinance.

The meeting adjourned at 9:00pm.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
PURPOSE: AMBULANCE DEPARTMENT BILLING**

January 9, 2002

MEMBERS PRESENT

Larry Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer

4884 W Curtis St.

MEMBERS ABSENT

David Kauer, Trustee
Ed DeWitt, Trustee
Mike Rizzo, Trustee
Jim Moore, Trustee

Also, present Sheila Gaines, Kendra Mahar, Deb Muter and Kathy Bumstead.

Supervisor Palma called to meeting to order at 7:05PM.

Uncollectible ambulance payments and billing procedures were discussed.

#1 MOVED: by David Kauer, second by Mike Rizzo, to approve the Ambulance Departments recommendation to write off bad debts from 1996 through January 1, 2000 in the amount of \$25,199.46 pending review by the Deputy Treasurer and Office Manager. Motion carried.

#2 MOVED: by Jim Moore, second by David Kauer, to allow Physicians Billing to receive, receipt and deposit money from ambulance services on behalf of the township at the Soo Co-Op Credit Union where a separate account will be opened. Motion carried.

Physicians Billing will proceed billing for services from January 1, 2000 – January 1, 2001 for four months and then write them off.

The Human Resource Department updated the Board on the personnel file audit on employee Welch.

#3 MOVED: by Jim Moore, second by Vicki Ulrich, to proceed with the termination of Dale Welch. Motion carried.

Meeting adjourned at 8:00PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
KINROSS LAKE DREDGING**

January 16, 2002
MEMBERS PRESENT
Larry Palma, Supervisor
Mike Rizzo, Trustee

4884 W Curtis St.
MEMBERS ABSENT
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer

Ed DeWitt, Trustee
Jim Moore, Trustee
Dave Kauer, Trustee

No quorum present the meeting began at 7:15PM.

Representing MCM Marine was Joe McCoy and Bob Cross.

A hydraulic dredge on a barge will be the method for cleaning. Pumping material onto approved property with water returning to the lake.

PUBLIC COMMENTS:

- What size will the pump be? Answer - Twelve and a half “pumping 100 cubic yard per hour.
- How far does the head draw? Answer - Just at the head.
- What water concentration will be used? Answer- Silt – 70/30
- How do you determine where the bottom is? Answer - By sounding.
- How is the amount dredged calculated?

It was proposed by the audience that sounding begin in order to discern how deep the silt is before reaching hard sand. Dredging the entire lake makes more sense in order to be effective in weed eradication.

Sounding scheduled for Monday January 21, 2002 at 9:00am to get a base figure for current depth's around the lake. This will allow for an early spring start on dredging.

A second meeting will take place to inform property owners of the sounding results and estimated cubic yard's of material to be assessed in project cost.

It was the consensus that the entire lake be cleaned to insure longevity of dredging effect.

Meeting adjourned at 8:15PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING,
BUDGET and DANGEROUS BUILDING PUBLIC HEARING**

January 21, 2002

4884 W Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk

MEMBERS ABSENT

Vicki Ulrich, Treasurer
David Kauer, Trustee
Mike Rizzo, Trustee
Jim Moore, Trustee
Ed DeWitt, Trustee

Also, present Sheila Gaines, Woody VanVolkenburg, Mike Hoolsema, and Linda Peters.
Attendance 15

Supervisor Palma called the meeting to order at 7:35PM. The Pledge of Allegiance was lead by Trustee Kauer.

#1 MOVED: by Vicki Ulrich, second by Jim Moore, to accept the January 7, regular meeting and the January 8th and 9th special meeting minutes. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	13,034.12
Fire Fund	33.35
Ambulance Fund	21,332.75
Property Management	510.25
EDC Fund	926.69
Trail Grooming	20.34
Rec Center Fund	1,907.10
Fairground Fund	22.19
Golf Course	2,302.49
DPW Fund	24,538.06
Police Fund	3,310.76

GRAND TOTAL 67,938.10
CK#20964-21021
Motion carried

Supervisor Palma called the Budget Public Hearing and Dangerous Building Public Hearing to order 7:40PM and stated that anyone having questions may ask at any time during the meeting. Trustee Kauer mentioned the Township Web Site and why the Department Managers had no line item for the web page or very little budgeted. Clerk Besteman Jr. stated that there is a line item in the Clerks budget for publishing and printing.

PUBLIC COMMENTS:

None

SUPERVISORS REPORT:

- Supervisor reminded everyone about the USDA Loan Public Hearing scheduled for January 22, 2002.
- Request to schedule a workshop regarding Golf Course Concessions the Board agreed to meet on January 24, 2002 at 7:00PM.
- Water and Sewer Public Hearing is scheduled for March 4, 2002.
- The gates at the Golf Course have been repainted an off white.

DEPARTMENT MANAGERS:

No business

COMMITTEE REPORTS:

The Board received the January 14, 2002 Planning Commission and Rec Committee meeting minutes.

#3 MOVED: by Jim Moore, second by David Kauer, to approve the amended proposed lease agreement and return it to the MQHA for approval. Motion carried.

Supervisor Palma asked if anyone had any comments or questions regarding the budgets or dangerous building ordinance.

One letter received from Don Sare opposing the budgets in regards to salary increases and golf course.

No further letters, comments in favor of, or objecting the 2002 – 2003 Township Budgets.

No comments or letters in favor of or objecting the Dangerous Building Ordinance #1.222

#4 MOVED: by Jim Moore, second by Vicki Ulrich, to adopt Dangerous Building Ordinance #1.222 as printed upon roll call vote all members voted yes. Resolution declared carried.

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January 21, 2002

#5 MOVED: by Marvin Besteman Jr., second by Vicki Ulrich, to adopt the 2002 – 2003 Township Budgets as printed upon roll call vote all members voted yes. Resolution declared carried.

The meeting adjourned at 8:20PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
USDA LOAN/GRANT APPLICATION
PUBLIC HEARING**

January 22, 2002

4884 W Curtis St

MEMBERS PRESENT

Larry Palma, Supervisor
Marvin Besteman Jr., Clerk
Mike Rizzo, Trustee
Ed DeWitt, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer
Jim Moore, Trustee
David Kauer, Trustee

Also, present Larry Baker, Linda Peters, and Deb Muter.
Attendance 2

Supervisor Palma called the Public Hearing to order at 7:10PM.

Linda Peters explained the procedures for the USDA Loan/Grant Application.

Supervisor Palma further explained that the Township is receiving grant monies for \$45,000.00, and a loan from the USDA for \$78,500.00 at an interest rate of 4.325% for the purchase of Turn Out Gear for the Fire Department and a new echo unit and ambulance for the EMS Department.

No letters or comments received objecting or approving the USDA Loan/Grant application.

#1 MOVED: by Ed DeWitt, second by Mike Rizzo, to allow the Supervisor to proceed with the USDA Loan/Grant application. Motion carried.

The meeting adjourned at 7:41.PM

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
GOLF COURSE CONCESSION LEASE AGREEMENT**

January 24, 2002

4884 W Curtis St

MEMBERS PRESENT

Larry Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee

MEMBERS ABSENT

Dave Kauer, Trustee
Jim Moore, Trustee
Mike Rizzo, Trustee

Supervisor Palma called the meeting to order at 7:05PM.

Attendance 1

The Board reviewed Richard Renz previous lease agreement with the township. General feeling of the Board was to leave the agreement as written last year.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to offer Richard Renz a renewal on lease between the township and bar/restaurant at the Kincheloe Memorial Golf Course. Motion carried.

Meeting adjourned at 8:09PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 4, 2002

4884 W Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Mike Rizzo, Trustee
Ed DeWitt, Trustee
Jim Moore, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Sheila Gaines, Kendra Mahar, Mike Roberts, Sarah Grabendike, Linda Peters, and Deb Muter.

Attendance: 39

Supervisor Palma called the meeting to order at 7:35PM. The Pledge of Allegiance was lead by Boy Scout Troop 122.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the January 21, 2002 regular meeting and January 22, & 24, 2002 special meeting minutes as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by David Kauer, to pay the following bills.

General Fund	6,262.42
Fire Fund	248.88
Ambulance Fund	2,054.23
Property Management	772.26
EDC	151.85
Trail Grooming	259.92
Rec Center Fund	2,174.78
Fairgrounds	239.75
Golf Course	1,482.68
DPW Fund	5,526.49
Police Fund	2,214.55

GRAND TOTAL 21,387.81

CK# 21028 & 21034-21092

Motion carried

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February 4, 2002

Boy Scout Troop 122 was present to honor Jeffery Mahar who has achieved the rank of Eagle Scout. On behalf of Kinross Charter Township, the Board extends its deepest appreciation for this outstanding citizen and the achievement of earning the highest rank in Boy Scouting. The Board presented a plaque to Jeffery and Trustee Moore read the resolution.

#3 MOVED: by Jim Moore, second by David Kauer, to approve resolution awarding Eagle Scout Jeffery Mahar on his outstanding achievements in Scouting. RESOLUTION declared carried by unanimous vote.

SUPERVISORS REPORT:

Supervisor Palma explained that Ayla Z was interested in renting the old laundry matt for an art studio and website design. Property Manager Linda Peters figured out monthly rent payments.

#4 MOVED: by Jim Moore, second by David Kauer, to approve renting the old laundry matt to Ayla Z. Monthly rental cost will be \$100.00 per month the first year increasing \$50.00 per month the second through the fifth year. An additional charge for taxes will be added to the monthly payment. Motion carried.

Treasurer Ulrich questioned signage and requested that Ayla receive approval from the township before placing any signs on the property. Supervisor Palma explained that a sign ordinance is in the works.

DEPARTMENT MANAGERS:

#5 MOVED: by Jim Moore, second by Marvin Besteman Jr., to allow Accountant Hoolsema to close out the Townships EDC accounts at National City Bank. Motion carried.

Office Manager Gaines requested Board approval to allow Michigan Works to place a worker in the administrative office to receive clerical training. Michigan Works places young adults in work environments to gain experience in the work field. The wages are paid 100% through Michigan Works.

#6 MOVED: by Marvin Besteman, Jr., second by David Kauer, to allow Kristyn King to receive on the job training from the Administrative staff under the supervision of the Office Manager. Motion carried.

#7 MOVED: by Ed DeWitt, second by Mike Rizzo, to approve \$7000.000 expenditure for carpet and installation in the township hall. Motion carried.

Kendra Mahar submitted a report regarding the MTA Conference. In addition, a memo informing the Board that meeting will take place on February 5, 2002 to discuss the fairgrounds.

Supervisor Palma scheduled a workshop for 6:30PM on February 7, 2002 to discuss the township website. (Meeting canceled the afternoon of 2/7/02)

The Board received several petitions from property owners requesting the township create a special assessment district for the dredging of Kinross Lake. Supervisor Palma explained the procedures of dredging the lake.

#8 MOVED: by Jim Moore, second by Ed DeWitt, to accept petitions containing (23) twenty-three signatures from Kinross Lake owners and continue to investigate lake dredging and creation of a special assessment. Motion carried.

#9 MOVED: by Jim Moore, second by Ed DeWitt, to approve rate resolution regarding Waste Managements consumer price index increase of 1.9%, as stated in the contract for waste collection and recycling within the special assessment district, effective March 1, 2002. Roll call vote all members voted yes RESOLUTION declared adopted.

Rec Center Administrator Grabendike requested the Board consider a merit increase for Judy McConkey. The Board will review the request and discuss it at the next regular meeting.

The Board discussed House Bill 22 regarding speed limits. All Board members went on record in favor of the Bill.

The Recreation Center received a five-hundred dollar grant from Roberts P. and Ella B. Hudson Foundation.

The meeting adjourned at 8:10PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
TOWNSHIP WEBSITE**

February 13, 2002

4884 W. Curtis St.

MEMBERS PRESENT

Larry Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Mike Rizzo, Trustee

MEMBERS ABSENT

David Kauer, Trustee
Ed DeWitt, Trustee

Jim Moore, Trustee

Also, present Sheila Gaines, DJ Malloy, and Ayla Z Web master.

The Board discussed the need for a web site. How much money does the township want to invest in the project? Who gives the authority to place items on the website?

Recess: 7:45PM
Reconvene 8:00PM

Board members agreed that the website is a good idea. However, since this is a new "idea" for Kinross further research to determine how much time and money will be invested is needed. Request was made to form an advisory team. Vicki Ulrich, Mike Rizzo, Jim Moore, and DJ Malloy will serve on the Web Site Advisory Team. When Ayla Z, Web Master has questions or concerns she will report to DJ Malloy, Deputy Supervisor. This topic will be on the February 18, 2002, meeting agenda to determine a budget.

Supervisor Palma updated the Board on the findings of Kinross Lake dredging. A workshop is scheduled for February 25, 2002 at 6:30PM. Supervisor will contact owners of lake property regarding the meeting.

The meeting adjourned at 8:30PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

February 18, 2002

4884 W Curtis Street

MEMBERS PRESENT

Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Jim Moore, Trustee
Ed DeWitt, Trustee
Mike Rizzo, Trustee

MEMBERS ABSENT

Lawrence Palma, Supervisor

Also, present Sheila Gaines, Mike Roberts, Mike Hoolsema, Linda Peters, Deb Muter, and Larry Baker.

Attendance: 15

In the absence of Supervisor Palma Clerk Besteman called the meeting to order at 7:30PM. The pledge of allegiance was lead by Trustee Kauer.

#1 MOVED: by Vicki Ulrich, second by Ed DeWitt, to appoint Marvin Besteman Jr., Clerk to chair meeting in the absence of Supervisor Palma. Motion carried.

#2 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the February 4, 2002 regular meeting minutes as presented. Motion carried.

#3 MOVED: by Vicki Ulrich, second by Jim Moore, to pay the following bills.

General Fund	20,375.67
Fire Fund	1,084.26
Ambulance Fund	8,300.72
Property Management	37,172.76
EDC	923.20
Trail Grooming	20.34
Rec Center Fund	1,974.87
Fairgrounds Fund	44.66
Golf Course	2,600.82
DPW Fund	99,516.53
Police Fund	3,643.94

GRAND TOTAL \$175,657.47

Ck# 21100 – 21150

Motion carried

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February 18, 2002

PUBLIC COMMENT:

None

DEPARTMENT MANAGERS:

#4 MOVED: by David Kauer, second by Mike Rizzo, to approve Bruce Osborn's appointment to the Kinross Charter Township Volunteer Fire Department. Motion carried.

Request to give the owners of the Sunrise Inn rent credit for improvements they have made to the building such as repairs to the carport and upstairs porch as well as painting,

installation of dryer vent, additional electrical outlets, and patchwork to the walls. Norm Perkins and Linda Peters inspected the building improvements. Total cost of improvements as stated in the invoices is \$5,670.22.

#5 MOVED: by Ed DeWitt, second by Mike Rizzo, to approve the Sunrise Inn receives a rent credit of \$118.13 per month for the next two years, total credit of \$2,835.11, for improvements they have made to the building as

of February 18, 2002. Motion carried with one no vote.

Property Manager Peters discussed the township website and what benefits it has to her department. The Board received a draft copy of the Community Profile Ad for review. Linda Peters requested the Board contact her if they wanted any changes or additions to the ad before it went to print.

#6 MOVED: by Ed DeWitt, second by David Kauer, to approve the ambulance department managers request to eliminate meals paid by the township when personnel makes transfers from Sault Ste. Marie or Kinross to Petoskey since under normal working conditions the transfer should take no longer than 3.5 – 4.0 hours. Motion carried.

#7 MOVED: by Jim Moore, second by David Kauer, to approve Kathy Bumstead's appointment as clerical assistant for the Ambulance Department and step increase of fifty-cents (.50) per hour, twenty-five cents (.25) for clerical duties and twenty-five cents (.25) for EMTs duties retroactive 1/26/02. Clerical assistants with medical license will receive a one time fifty cent per hour additional pay added to their hourly wage, future step increases determined by licensure. In addition, approve Deb Muter's appointment as Department Manager effective 1/2/01. Motion carried.

Ambulance Department Manager questioned the Board as to whether or not she needed to advertise for vacant position. The Board agreed that there is no need to advertise since Deb already has several applications on file that are less then six months old.

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February 18, 2002

COMMITTEE REPORTS:

#8 MOVED: by Jim Moore, second by Marvin Besteman Jr., to approve Judy McConkey, Rec Center Assistant, step increase of fifty-six (.56) per hour. Motion carried.

#9 MOVED: by Jim Moore, second by Vicki Ulrich, to approve the E.U.P.H.A. lease agreement and dates of use as stated in agreement. Motion carried.

#10 MOVED: by Jim Moore, second by Ed DeWitt, to approve the Westbrook Farms lease agreement and dates of use as stated in agreement. Motion carried.

Discussion held on township website contract. The Board will continue with researching and meet with Accountant Hoolsema regarding budgeting money.

#11 MOVED: by Vicki Ulrich, second by Mike Rizzo, to allow Ayla Z to work on the website up to 100 hours during the month of February 2002 at a cost not to exceed \$1700.00. Motion carried.

#12 MOVED: by Jim Moore, second by Ed DeWitt, to approve necessary modification to the 2001 – 2002 budgets. Upon roll call vote, all members voted yes
RESOLUTION declared carried.

The Board discussed the Kinross Lake Dredging and was informed that advertisements for bids were placed in the paper. Clerk Besteman Jr. informed the Board that the meeting scheduled for February 25, 2002 has been canceled.

Meeting adjourned at 8:55PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/WATER & SEWER PUBLIC HEARING**

March 4, 2002

4884 W Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Mike Rizzo, Trustee
Ed DeWitt, Trustee
Jim Moore, Trustee

MEMBERS ABSENT

David Kauer, Trustee
arrived 8:40pm

Also, present Sheila Gaines, Woody VanVolkenburg, Norm Perkins, Mike Roberts, Deb Muter, Linda Peters, and DJ Malloy.

Attendance: 14

Supervisor Palma called the meeting to order at 7:30PM. Trustee Moore led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the February 13, 2002 special meeting minutes and the February 18, 2002 regular meeting minutes as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	9,853.11
Fire Fund	125.91
Ambulance	2,465.53
Property Management	1,724.65
EDC	216.85
Rec Center Fund	2,331.72
Fairground Fund	136.62
Golf Course Fund	1,536.54
DPW Fund	17,698.87
Police Fund	745.45

GRAND TOTAL 36,835.25

Ck# 21162 – 21218

Motion carried.

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March 4, 2002

Water & Sewer Public Hearing called to order at 7:37PM.

PUBLIC COMMENTS REGARDING WATER & SEWER ORDINANCE:

- Jim Riggle: Article 4 sec. 7 obstruction or interference with service connections, Article 5 sec 4 access into customers home, Article 6 sec. 3 obstruction of fire hydrants, and Article 11 sec. 2 payments and collections of the water & sewer ordinance. Township Board members & staff explained the procedures of the above articles.
- Pat McMahon: Article 6 sec. 3(b) regarding sewer backups and opposes property owners having the responsibility of maintenance and repair of lateral.

DISCUSSION:

Supervisor Palma stated only one bid was received for the dredging of Kinross Lake. Procedures of dredging were explained to the Board and public. Bid from M.C.M.

Marine, Inc. in the amount of \$287,633.00 for the removal of approximately 4,368,880 c.f. of silt. Workshop is scheduled for March 11, 2002, at 6:30PM.

Lengthy discussion held on the Township Website contract. Board members agree the website design is very nice and appreciate all the work. However, the proposal submitted is more than what has been budgeted. The Board discussed research information from the Clerks department and agreed they would like the site for informational purposes for the residents.

#3 MOVED: by Vicki Ulrich, second by Jim Moore, to allow Ayla Z to do 100 hours of work on the website during the month of March 2002 at a rate of \$1700.00. Motion carried with two no votes.

Trustee Kauer arrived at 8:50PM.

#4 MOVED: by Mike Rizzo, second by Ed DeWitt, to offer Ayla Z a Contract for fiscal year 2002 – 2003 for basic website maintenance, e-mail, and hosting site at a rate of \$4,500.00 to be equally divided over a 12-month period. Motion carried with two no votes.

DEPARTMENT MANAGERS:

Monthly report received from Jamie Davison. Deb Muter requested board approval to write off a township resident's co-pay. The Board took no action on request from Deb Muter. Trustee Kauer requested that language regarding residents co-pay be put on ballot proposal. Woody VanVolkenburg requested the Board schedule a hearing for dangerous buildings located at the old KMC site. The Board agreed to schedule the hearing for March 18, 2002.

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March 4, 2002

#5 MOVED: by Jim Moore, second by Ed DeWitt, to allow the accounting department to purchase computer software, for tracking fixed assets, from Creative Solutions in the amount of \$1,350.00 and annual maintenance/support at a cost of \$112.00. Motion carried.

Property Manager Peters submitted lease agreement for review on building 359.

#6 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve USDA Loan Resolution for purchase of ambulance, echo unit and fire fighting gear. Upon roll call, all members present voted yes. RESOLUTION declared carried.

#7 MOVED: by Jim Moore, second by Mike Rizzo, to approve the USDA Management Report Resolution. Upon roll call, all members present voted yes. RESOLUTION declared carried.

Supervisor Palma asked if there were any other comments regarding the water & sewer ordinance. No further comments received in favor of or objection to the proposed ordinance. The township received no correspondence in favor of or objection to ordinance.

Water & Sewer Public Hearing closed at 9:05PM.

#8 MOVED: by Jim Moore, second by Ed DeWitt, to adopt Water Ordinance #1.123, Sewer Ordinance 1.124, and Water & Sewer Fee Resolution. Upon roll call vote, all members present voted yes. RESOLUTION declared carried.

Meeting adjourned at 9:10PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/DANGEROUS BUILDING HEARING**

March 18, 2002

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Mike Rizzo, Trustee
Jim Moore, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Ed DeWitt, Trustee

Also, present Sheila Gaines, Linda Peters, Mike Roberts, Norm Perkins, Larry Baker, Woody VanVolkenburg, Bruce Osborn, and Alan Moses.

Attendance 13

Supervisor Palma called the meeting to order at 7:35PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Vicki Ulrich, second by David Kauer, to accept the March 4, 2002 meeting minutes as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Jim Moore, to pay the following bills.

General Fund 11,002.53

Fire Fund	4,895.72
Ambulance Fund	8,911.67
Property Management	3,335.52
EDC	104.12
Trail Grooming	1,228.34
Rec Center Fund	4,778.91
Fairground Fund	1,115.33
Golf Course Fund	7,522.50
DPW Fund	70,365.53
Police Fund	1,292.51

GRAND TOTAL \$114,552.68
 Ck# 21226-21305
 Motion carried.

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March 18, 2002

The Dangerous Building Hearing called to order at 7:40PM. Supervisor Palma explained that tonight's meeting was in regards to dangerous buildings located at Kinross Manufacturing (KMC site). Owners were notified by mail and no response received. The Board received no public comments regarding this issue. The township received no letters on the issue.

PUBLIC COMMENT:

- Area resident questioned who supplied food and ran the shelter during the storm on Sunday, March 9, 2002. Safety Officer Roberts explained that area residents donated some of the food and the American Red Cross will pay for the remainder. Trained township employees ran the shelter along with Trustee Kauer and Supervisor Palma.
- Questions asked regarding car rental and sales on M-80. Zoning Administrator VanVolkenburg explained that the issue goes before the Planning Commission on March 25, 2002.
- Web Master Ayla Z explained changes that have been made to the web site and why they were made.
- Resident reminded everyone about the Senior Citizens Coffee Break at the Rec Center every Wednesday.

SUPERVISORS REPORT:

None

CLERKS REPORT:

Marvin Besteman explained to the Board the townships reserve fund balance and made the following motion.

#3 MOVED: by Marvin Besteman Jr., second by David Kauer, to set aside one hundred forty eight thousand seven hundred and seven dollars (\$148,787.00) for capital improvements. Roll call vote all members voted yes
RESOLUTION declared carried.

DEPARTMENT MANAGERS:

Monthly report received from Sarah Grabendike Rec Center Director. Memo received from DJ Malloy and Linda Peters regarding the township volunteer & employee recognition dinner. Property Manager Peters also presented a draft copy of the Pizza Patch purchase agreement. The Board instructed Peters to proceed with the sale of the building. The Ambulance and Fire Departments requested approval to purchase equipment with Loan/Grant monies received from the USDA.

#4 MOVED: by David Kauer, second Mike Rizzo, to accept bid from O'Connor's Chrysler, Plymouth Dodge for the purchase of a 2002 Dodge Durango priced at \$26,023.00 for use as an ECHO Response Unit. Roll call vote all members voted yes. RESOLUTION declared carried.

Page 3

March 18, 2002

#5 MOVED: by David Kauer, second by Mike Rizzo, to accept bid from RSVP for the purchase of a 2000 Demo Type III ambulance at a cost of \$76,500.00. Roll call vote all members voted yes. RESOLUTION declared carried.

#6 MOVED: by David Kauer, second by Marvin Besteman Jr., to accept bid from Alpena Fire Equipment for the purchase of Turnout Fire Gear, AFE Proposal 02-0305 at a cost of \$14,125.00. Roll call vote all members voted yes. RESOLUTION declared carried.

#7 MOVED: by Jim Moore, second by David Kauer, to hire Keith Saum and Kevin Russell permanent part time EMT Specialist for the Kinross Ambulance Department pending drug test, physical and LEIN check. Motion carried.

#8 MOVED: by Jim Moore, second by David Kauer, to approve the 2001-2002 Budget Adjustment Resolution. Roll call vote all members voted yes.
RESOLUTION declared carried.

Discussion held on the Water and Sewer Fee Schedule Resolution. Superintendent Perkins requested a four dollar (\$4.00) reduction on Commodity Charge; reduce the penalty rates on water & sewer from three dollars \$3.00) per month to one dollar fifty cents (\$1.50), and reduce Surcharges to the Prisons. Treasurer Ulrich expressed concerns on how the rate reduction may affect the M-80 Corridor with regards to water & sewer extension.

#9 MOVED: by Jim Moore, second by David Kauer, to adopt the Water & Sewer rate reduction Resolution effective April 1, 2002. Roll call vote six members voted yes one member voted no. RESOLUTION declared carried.

#10 MOVED: by David Kauer, second by Mike Rizzo, to adopt the 2002 – 2003 Regular Board meeting dates as presented. Motion carried.

The Board scheduled a BCBS workshop for 6:00PM on March 25, 2002.

Supervisor Palma asked if there were any questions or comments regarding the Hearing. No comments or letters received. The Hearing adjourned at 8:50PM.

Clerk reminded the Board about the MTA Chapter Meeting on Thursday, March 21, 2002.

Meeting adjourned at 8:55PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
EMPLOYEE HEALTH INSURANCE POLICY REVIEW**

March 25, 2002

4884 W Curtis St

MEMBERS PRESENT

Larry Palma, Supervisor
Marvin Besteman Jr., Clerk
Mike Rizzo, Trustee
David Kauer, Trustee
Jim Moore, Trustee

MEMBERS ABSENT

Ed DeWitt, Trustee
Vicki Ulrich, Treasurer

Also, present DJ Malloy, and JC Sabraca.

Supervisor Palma called the meeting to order at 6:18PM.

Deputy Supervisor Malloy explained that the current health insurance plan would increase 22.9% over last year. The Board discussed several options including having the employees pay part of the premium. The cost to the township and the amount of money budgeted was also discussed.

MOVED: by Mike Rizzo, second by David Kauer, to change health insurance deductible to \$100.00, with a max out of pocket expense of \$600.00. Change office visit fees to \$15.00. Prescription co-pay, dental and vision to remain the same. Motion carried with two (2) no votes.

The meeting adjourned at 6:47PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
GROOMING PROGRAM, RECREATION DEPARTMENT APPLICANTS,
GANZHORN REVERTER CLAUSE and ROADS**

May 13, 2002

4884 W Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Mike Rizzo, Trustee
David Kauer, Trustee
Ed DeWitt, Trustee

MEMBERS ABSENT

Jim Moore

Also, present Marvin Chappa and Sarah Grabendike
Attendance: 4

Supervisor Palma called the meeting to order at 6:36PM. Trustee Kauer led the Pledge of Allegiance.

Marv Chappa discussed the following issues regarding the grooming program.

- The need for a new groomer and cost.
- Number of miles groomed this season
- Condition of trails and improvements that have been made
- Possibility of selling two groomers if a new one is purchased
- Expenses and revenues over the last five years and

- How the grooming program benefits the township

#1 MOVED: by Marvin Besteman, second by David Kauer, to continue the grooming program in conjunction with the DNR for the 2002-2003 season. Motion carried.

#2 MOVED: by Mike Rizzo, second by Vicki Ulrich, to approve Grooming Coordinator contract with Marvin Chappa Motion carried.

Sarha Grabendike requested Board approval to replace two vacant positions at the Recreation Center.

#3 MOVED: by Mike Rizzo, second by Vicki Ulrich, to approve hiring Jessica Brueggeman and Dougald Beaudion part time employees, not to exceed thirty-two hours per week, for the Rec Department. Motion carried.

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May 13, 2002

#4 MOVED: by Mike Rizzo, second by Marvin Besteman Jr., to waive the right to purchase property back from Conrad Ganzhorn as stated in the warranty deed reverter clause signed and dated on November 13, 1998 for parcel of land located in the South Half of the Southeast Quarter, Section twenty-nine, township forty-five North, Range One West Kinross Charter Township, Chippewa County, Michigan. Motion carried with two no votes.

Meeting adjourned at 7:20PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/CEMETERY PUBLIC HEARING**

May 20, 2002

4884 W Curtis St

MEMBERS PRESENT

MEMBERS ABSENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Mike Rizzo, Trustee
Ed DeWitt, Trustee
Jim Moore, Trustee

David Kauer, Trustee

Also, present Sheila Gaines, Mike Hoolsema, Larry Baker, Linda Peters, Mike Roberts,
and Woody VanVolkenburg.

Attendance: 22

Supervisor Palma called the meeting to order at 7:30PM. Trustee Moore led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the May 13, 2002 special meeting and the May 6, 2002 regular meeting minutes as presented.
Motion carried.

#2 MOVED: by Vicki Ulrich, second by Jim Moore, to pay the following bills.

General Fund	24,437.87
Fire Fund	2,174.72
Ambulance Fund	87,071.45
Property Management	1,938.04
Rec Center Fund	2,795.88
Fairgrounds Fund	465.36
Golf Course Fund	10,582.74
DPW Fund	23,908.88
Police Fund	3,669.42

Grand Total \$157,044.36
Ck# 21587-21652
Motion carried

Bill Houghton Coordinator of the Memorial Day Parade requested the township pay for the Grand Marshall plaque due to low funds in the Spring Fest account.

#3 MOVED: by Marvin Besteman Jr., second by Ed DeWitt, to approve the purchase of Grand Marshall plaque for Memorial Day. Motion carried.

The Cemetery Ordinance Public Hearing has been postponed due to a misunderstanding regarding publication requirements. Supervisor Palma explained that the ordinance will be published and public comments will be heard at a later date.

PUBLIC COMMENTS

- A retirement dinner is being held in Lansing on June 14, 2002 for Dan Bolden previous Warden of Kinross Correctional Facility and community
- homeowner. Supervisor Palma read a letter written by John Gaines. Discussion held on who should attend Dan's retirement dinner and present Resolution and gift.
#4 MOVED: by Ed DeWitt, second by Vicki Ulrich, to allow and cover expenses for two people to attend, on behalf of the township, Dan Bolden's retirement dinner in Lansing. Motion carried.
- Residents expressed concerns regarding the condition of Welch Road.
- Comments and letter received regarding illuminating the American Flag at the Golf Course. Supervisor Palma explained that he is looking into the issue.

SUPERVISORS REPORT

Supervisor Palma informed the Board that the new tables have arrived and is looking for Board approval to hold a dozen tables here at the township to loan out.

#5 MOVED: by Vicki Ulrich, second by Mike Rizzo, to loan out, for a five-dollar refundable deposit, old tables from the township hall. Motion carried.

DEPARTMENT MANAGERS

Monthly report received from Jamie Davison.

#6 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve hiring Kristen Priskorn seasonal pro shop employee at the Golf Course pending LEIN, physical and drug testing results. Motion carried.

#7 MOVED: by Jim Moore, second by Vicki Ulrich, to approve Daphne Rapelje's fifty-cent (.50) per hour step increase retroactive April 19, 2002. Motion carried.

#8 MOVED: by Ed DeWitt, second by Jim Moore, to approve hiring Clark Armentrout part-time seasonal employee for the Department of Public Works pending LEIN, physical and drug testing results. Motion carried.

#9 MOVED: by Jim Moore, second by Vicki Ulrich, to approve Kelly Fikes appointment to the Kinross Volunteer Fire Department pending LEIN, physical and drug testing results. Motion carried.

Fire Chief Baker informed the Board that he has received two quotes for five hand held and one mobile radio. The radios will be purchased with DNR grant monies.

COMMITTEE REPORTS

Monthly report received from Kendra Mahar Park Coordinator.

#10 MOVED: by Marvin Besteman Jr., second by Ed DeWitt, to approve RV West camping rate increase as presented by the Park & Rec Committee May 13, 2002. Motion carried.

#11 MOVED: by Jim Moore, second by Marvin Besteman Jr., to approve hiring Pat Pope RV East camp host for the 2002 summer season. Motion carried.

The Recreation Committee, at the May 13, 2002 meeting met with Steve Hillman and John Swartzlander who would like to organize Go Kart racing at the Community Park.

#12 MOVED: by Jim Moore, second by Marvin Besteman Jr., to proceed with lease negotiations with Millennium Motor Sports owners Steve Hillman and John Swartzlander for Go-Kart racing at the Community Park. Motion carried.

#13 MOVED: by Vicki Ulrich, second by Mike Rizzo, to proceed with land acquisition of property in the amount of \$70,000.00 plus closing costs. Upon roll call vote, all members present voted yes.

#14 MOVED: by Ed DeWitt, second by Mike Rizzo, to approve the following road repairs: (1)-re-pave Mackinac Trail from M-80 south to Ploegstra. Township share \$10,000.00. (2)-re-pave and curb Cedar Grove from M-80 to Wood Lake Rd as far as township share of \$30,000.00 will cover, (3)-gravel and grade Welch Road estimated township share \$10,000.00, (4)-Resurface the northern portion of Meehan Road to remove the jog estimated township share \$3,000.00, (5)-re-pave approximately 0.6 miles of Kinross Road below the hill off Thompson Road estimated township share \$18,000.00. Motion carried.

#15 MOVED: by Ed DeWitt, second by Jim Moore, to approve quote from Advanced Climate Control for the installation of two Rheem 90 Plus Gas Furnaces in the amount of \$8300.00 for the Board room and Banquet room at the township hall. Motion carried.

#16 MOVED: by Jim Moore, second by Vicki Ulrich, to approve the appointment of William Pepler to the vacant position on the Zoning Board of Appeals.
Motion carried

CORRESPONDENCE

Denise LaPonsie regarding illuminating the American Flag at the Golf Course
William Pepler Zoning Board of Appeals vacancy

Meeting adjourned at 8:40PM.

Marvin Besteman Jr, Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

June 3, 2002

4884 W Curtis St

MEMBER PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr, Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Jim Moore, Trustee
David Kauer, Trustee

MEMBER ABSENT

Mike Rizzo, Trustee

Also, present Bill Palmer, Linda Peters, and Kendra Mahar

Attendance: 7

Supervisor Palma called the meeting to order at 7:35PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by Ed DeWitt, to accept the May 20, 2002, regular meeting minutes as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	6,690.87
Fire Fund	1,466.76
Ambulance Fund	7,893.35
Property Management	354.03
Rec Center Fund	913.57
Fairground Fund	7,381.97
Golf Course Fund	15,023.09
DPW Fund	16,839.86
Police Fund	30.25

Grand Total \$56,593.75

Ck#21660,21661 & 21666-21748

Motion carried

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June 3, 2002

PUBLIC COMMENTS

- Resident questioned if the Board planned to have an open house for the public to see the renovations of the township hall.

SUPERVISORS REPORT

- Supervisor Palma introduced Harold and Pat Pope new caretakers of RV East campgrounds.
- The contract for the Quarter Horse show has been signed.
- Children's Fishing Day is scheduled for June 22, 2002.

DEPARTMENT MANAGERS

#3 MOVED: by Jim Moore, second by Vicki Ulrich, to allow Supervisor Palma to sign lease agreement between the Township & Michigan Quarter Horse Association and proceed with electrical improvements by the horse barn along M-80 and along the dogleg by the arena. Motion carried.

#4 MOVED: by Ed DeWitt, second by Jim Moore, to rescind Motion #3 of the April 15, 2002 meeting regarding the 4% commission paid to any licensed real-estate personnel who recommends potential township property buyers. Motion carried with one no vote.

#5 MOVED: by Ed DeWitt, second by Jim Moore, to approve any licensed real estate personnel who recommends potential township property buyers to the property management department will receive a two-hundred fifty dollar (\$250.00) finder fee upon completion of sale. Motion carried with one no vote.

#6 MOVED: by Jim Moore, second by Ed DeWitt, to approve the change of life insurance carrier from Canada Life to Union Central, and increase benefit amount from \$20000.00 to \$25000.00 Motion carried.

#7 MOVED: by Jim Moore, second by Vicki Ulrich, to approve a fifty-cent (.50) per hour pay increase to Cliff Bailey golf course mechanic for extra duties. Motion carried.

#8 MOVED: by Jim Moore, second by David Kauer, to amend the December 17, 2001 property sale RESOLUTION to include a purchase price reduction of thirty nine thousand eight hundred dollars (\$39,800.00) Roll call vote all members voted yes. RESOLUTION declared carried.

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June 3, 2002

#9 MOVED: by Vicki Ulrich, second by Ed DeWitt, to sponsor and pay expenditure of (\$6,349.50) six thousand three hundred forty nine dollars and fifty-seven cents for the 4th of July firework display. Motion carried.

CORRESPONDENCE

From Kendra Mahar to MQHA regarding lease agreement
From DJ Malloy to MQHA regarding scheduled conference call
From Christa Baldwin MQHA regarding conference call
From Northern Initiatives regarding pilot composting site

Meeting adjourned at 8:12PM.

Marvin Besteman Jr., Clerk

Lawrence J. Palma, Supervis

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

CEMETERY PUBLIC HEARING

June 17, 2002

4884 W Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Mike Rizzo, Trustee
Jim Moore, Trustee

MEMBERS ABSENT

David Kauer, Trustee

Also, present Sheila Gaines, DJ Malloy, Mike Roberts, Linda Peters, Woody VanVolkenburg, and Deb Muter.

Attendance: 24

Supervisor Palma called the meeting to order at 7:35PM. Trustee Moore led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the June 3, 2002, regular meeting minutes as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	22,876.60
Fire Fund	4,704.77
Ambulance Fund	11,415.10
Property Management	9,572.51
Trail Grooming	379.64
Rec Center Fund	3,939.32
Fairgrounds Fund	4,559.71
Golf Course	16,858.35
DPW Fund	44,090.79
Police Fund	4,668.40

Grand Total \$123,065.19

Ck#21749,21747, & 21759-21846

Motion carried.

Supervisor Palma opened the Cemetery Public Hearing at 7:40PM. No comments were received in favor of or opposing.

PUBLIC COMMENTS

- Resident raised concerns regarding the condition of the old school house.

SUPERVISORS REPORT

- The outside of the building at the township hall is being prepped for painting.
- Kids fishing day is scheduled for June 22, 2002 volunteers are needed.
- Donation received from Jim & Barb Maclaren owners of the Community Voice donated \$25.00 for the 4th of July fireworks.

DEPARTMENT MANAGERS

Monthly reports were received from Deb Muter and Mike Hoolsema.

Woody VanVolkenburg, Assessor requested the Board schedule a Public Hearing regarding amendments needed to the Zoning Ordinance. The Board scheduled the hearing in conjunction with the regular meeting of August 5, 2002.

#3 MOVED: by Vicki Ulrich, second by Mike Rizzo, to allow Deb Muter to hire Ressie Stranally, Nathan McKerchie and Janet Campbell part time on call employees pending LEIN, physical and drug testing. Motion carried.

#4 MOVED: by Vicki Ulrich, second by Marvin Besteman Jr., to allow Norm Perkins to hire James Blackie part time seasonal employee pending LEIN, physical, and drug testing. Motion carried

Linda Peter Property Manager department received a proposal for leasing the theater. However, several items in the building require repairs or replacement. The Board requested Linda obtain quotes and bring back to the Board for review.

COMMITTEE REPORTS

The Board received the Park & Rec Committee meeting minutes of June 10, 2002 and monthly report from Kendra Mahar no Board action was requested.

#5 MOVED: by Jim Moore, second by Mike Rizzo, to approve expenditure of \$342.30 from CenTec Casting for plaques at the Wilson School and Caldwell Cabin. Motion carried.

#6 MOVED: by Ed DeWitt, second by Vicki Ulrich, to allow the Supervisor to purchase landscaping material for the township hall expenditure not to exceed \$2000.00. Motion carried.

Supervisor Palma asked if there were any comments regarding the Cemetery Ordinance. Ray Franks stated he did not agree with Article 10: Forfeiture of Vacant Cemetery Lots or Burial Spaces. No other comments or letters were received in favor of or opposing the ordinance.

Supervisor Palma closed the Public Hearing at 8:10PM.

Trustee DeWitt and his wife attended Dan Bolden's retirement dinner June 14, 2002 and reported to the Board that Mr. Bolden was pleased that a representative from Kinross Charter Township attended

CORRESPONDENCE

From MQHA regarding MQHA U.P. Classic Contract
E-Mail thank you regarding RV Park East
Tri-Copc, Inc regarding Raco Missile site

The meeting adjourned at 8:15PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 1, 2002

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Vicki Ulrich, Treasurer
Mike Rizzo, Trustee
Ed DeWitt, Trustee
Jim Moore, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Marvin Besteman Jr., Clerk

Also, present Sheila Gaines, DJ Malloy, Norm Perkins, Mike Roberts, Deb Muter, Kendra Mahar, Linda Peters and Mike Hoolsema.

Attendance: 18

Supervisor Palma called the meeting to order at 7:30PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by Vicki Ulrich, to accept the June 17, 2002, regular meeting minutes as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	1,094.00
Fire Fund	86.86
Ambulance Fund	5,685.90
Property Management	400.72
Rec Center Fund	1,674.93
Fairground Fund	3,192.92
Golf Course Fund	6,046.39
DPW Fund	4,731.40
Police Fund	326.16

Grand Total \$23,239.28

Ck# 21860-21918

Motion carried.

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July 1, 2002

PUBLIC COMMENT

- Complaints received regarding noise on the racetrack at 2:30AM last Friday. Supervisor Palma requested the racetrack manager look into the incident.
- Resident asked when the road repairs were to begin. Supervisor Palma stated that the proposals were submitted to the County and they are in charge of scheduling.
- DJ Malloy thanked the Board for the making "Kids Fishing Day" such a success.

WATER QUALITY AWARD PRESENTATION

Roger Olson Trustee for the Michigan Water Works Association presented the township with an award for the best tasting water in the Upper Peninsula.

SUPERVISORS REPORT

Efforts by residents to clean up and beautify their yards as well as the community are obvious. The Board appreciates all the hard work everyone is doing. Please thank your neighbor.

DEPARTMENT MANAGERS

Monthly report received from Bill Palmer. Mike Hoolsema requested Board direction regarding next year's health insurance budget. The Board directed Mike to budget 22% at this time.

#3 MOVED: by Vicki Ulrich, second by Ed DeWitt, to approve Cliff Bailey's wage increase from \$7.50 to \$7.71 per hour effective June 1, 2002. Motion carried.

- #4 MOVED:** by Vicki Ulrich, second by Mike Rizzo, to approve increasing the township hall security deposit on rentals from \$125.00 to \$250.00 Motion carried.
- #5 MOVED:** by Ed DeWitt, second by David Kauer, to designate the township hall non-smoking. Motion defeated.
- #6 MOVED:** by Vicki Ulrich, second by Mike Rizzo, to approve that during rentals of the township hall there will be no smoking in the building. Motion carried.
- #7 MOVED:** by Jim Moore, second by Mike Rizzo, to approve hiring Justin Bertram part time seasonal employee for the Community Park at a rate of \$5.15 per hour. Motion carried.
- #8 MOVED:** by Vicki Ulrich, second by Ed DeWitt, to proceed with prosecution of ordinance violation regarding Frank Doyle's property located on M-80 providing that the township board receive documentation. Motion carried.

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July 1, 2002

EMS Department Manager Muter requested the Board disregard agenda item regarding lap top computer agreement.

Rec Center Director Grabendike informed the Board that with the eight hundred dollars donated by the Kinross Boosters' the Rec Dept would be purchasing equipment.

- #9 MOVED:** by Jim Moore, second by Mike Rizzo, to approve the purchase of one new Flail Mower from Ginop Sales in the amount of \$3,300.00. Motion carried.

Recess: 8:10pm

Reconvene 8:20pm

COMMITTEE REPORTS

Planning Commission June 10, 2002 meeting minutes received. No action requested.

- #10 MOVED:** by Jim Moore, second by Ed DeWitt, to adopt Cemetery Ordinance #1.125. Upon roll call all members present-voted yes. Resolution declared carried.

- #11 MOVED:** by Jim Moore, second by Vicki Ulrich, to adopt the Cemetery Fee Schedule Resolution. Upon roll call all members present-voted yes. Resolution declared carried.

The Board explained the Zoning Ordinance & Map amendments.

#12 MOVED: by Jim Moore, second by Vicki Ulrich, to schedule the Zoning Ordinance & Map amendment Public Hearing for August 5, 2002. Motion carried.

#13 MOVED: by Jim Moore, second by David Kauer, to approve land division request from Gary Davis. Motion carried.

#14 MOVED: by Mike Rizzo, second by David Kauer, to approve renaming Water Tower Drive to 9-11 Memorial Drive pending research by Supervisor Palma. Motion carried.

With the absence of Clerk Besteman Trustee Kauer requested the Board not take action on the EMS/Fire Millage and asked for a special meeting on Monday July 8, 2002 at 6:00PM.

Trustee Rizzo submitted a letter of resignation effective July 31, 2002.

Page 4

July 1, 2002

Race Track Managers requested a two-hour extension the evening of July 19, 2002. Supervisor Palma explained that he would need to contact the MQHA since they will have the grounds that evening also.

CORRESPONDENCE

MTA regarding Revenue Sharing

W. Montroy thank you regarding condition of RV East

Thank you to area businesses and volunteers for help with "Kids fishing Day"

Cindy Roberts interest to serve on Township Board

S. Smith thank you regarding help with research of family history.

Scott Shackleton regarding EMS

The meeting adjourned at 9:05PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
EMS/FIRE MILLAGE**

July 8, 2002

4884 W Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Jim Moore, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Mike Rizzo, Trustee
Ed DeWitt, Trustee

Also, present DJ Malloy, Larry Baker, and Deb Muter.
Attendance 3

Supervisor Palma called the meeting to order at 6:14PM.

The Board discussed account receivables for both departments. Twenty percent (20%) of the budget is comes from Kinross residents. The Board agreed to have the township accountant look into the feasibility of the general fund helping to support the Fire and Ambulance Departments in order to avoid a Millage.

The meeting adjourned at 7:02PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

July 15, 2002

4884 W Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Jim Moore, Trustee
Ed DeWitt, Trustee

MEMBERS ABSENT

Mike Rizzo, Trustee

Also, present Sheila Gaines, DJ Malloy, Mike Roberts, Linda Peters, and Woody VanVolkenburg.
Attendance: 20

Supervisor Palma called the meeting to order at 7:35PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by David Kauer, to accept the July 1, 2002 regular meeting and the July 8, 2002 special meeting minutes as presented.
Motion carried.

The finance committee reviewed the bills and found one discrepancy with regards to the township being charged sales tax. The total amount of bills to pay was reduced by \$6.80.

#2 MOVED: by Vicki Ulrich second by David Kauer, to pay the following bills.

General Fund	18,411.49
Fire Fund	1,468.98
Ambulance Fund	6,941.77
Property Management	5,766.88
Rec Center Fund	4,688.16
Fairground Fund	1,351.66
Golf Course Fund	12,595.90
DPW Fund	56,182.07
Police Fund	3,449.69

Grand total \$110,856.60
Ck# 21921, 21922 &
21932 – 22011
Motion carried.

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July 15, 2002

PUBLIC COMMENT

- Kinross Boosters and Amvets Post 1899 requested board approval to build a military Museum next to the Heritage Societies building at no cost to the township. Booster member Dan Mitchell informed the Board that they have received tentative support from the Heritage Society. However, Heritage Member Mike Roberts stated that he was not aware of the pending project. Board members discussed the cost of insurance and that the building would have to be constructed by a licensed contractor. Following discussion the Board made the following motion.

#3 MOVED: by Marvin Besteman Jr., second by Jim Moore, to support the Kinross Boosters and AMVETS desire to construct a military museum on M-80 next to the Heritage Society building pending input from Heritage Society Members. Motion carried.

- Resident questioned the cost of township hall building improvement cost. Supervisor Palma stated that he would get the figures for her.

SUPERVISORS REPORT

Supervisor Palma informed the Board and public that the Police Board had a special meeting earlier in the evening regarding the Police Departments 2003-2004 budgets. The Township Board agreed to post a special workshop for July 29, 2002 at 7:00PM.

DEPARTMENT MANAGERS

Monthly reports were received from Jamie Davison and the Police Board, which included the resignation of Kent Wallace Chief of Police.

Request from Linda Peters Property Manager to place an ad in the U.S. Real Estate Register.

#4 MOVED: by Ed DeWitt, second by David Kauer, to advertise township properties in the U.S. Real Estate Register at a cost of \$1240.00. Motion carried.

COMMITTEE REPORTS

The Planning Commission, Kinross Police Board, and Park & Rec Committee submitted their July 8, 2002 meeting minutes. No Board action requested.

#5 MOVED: by Marvin Besteman Jr., second by David Kauer, to adopt the 2002-2003 budget adjustments. Upon roll call vote, all members present voted yes. RESOLUTION declared carried.

#6 MOVED: by David Kauer, second by Ed DeWitt, to accept Trustee Rizzo’s letter of resignation effective August 1, 2002. Motion carried.

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July 15, 2002

CORRESPONDENCE

Letters if interest received from Ronald Munro, Christina Gill and Marvin Chappa to serve the remaining term of Trustee Rizzo who resigned his position as a result of his residency

Eric Vink – regarding parking problems during the winter months. Supervisor Palma stated that the zoning department is reviewing the issue.

Woody VanVolkenburg – Frank Doyle property clean up extension request.

Meeting adjourned at 8:05PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING and
ZONING ORDINANCE AMENDMENT PUBLIC HEARING**

August 5, 2002

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Jim Moore, Trustee
Ed DeWitt, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Mike Hoolsema, DJ Malloy, Woody VanVolkenburg, Linda Peters, Mike Roberts, and Deb Muter.

Attendance: 41

Supervisor Palma called the meeting to order at 7:30PM. Trustee Moore led the Pledge of Allegiance.

#1 MOVED: by Vicki Ulrich, second by David Kauer, to accept the July 15, 2002 regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	11,328.37
Fire Fund	4,685.37
Ambulance Fund	10,878.50
Property Management	7,896.28
Trail Grooming	842.09
Rec Center Fund	4,059.26
Fairgrounds	8,064.00
Golf Course Fund	22,632.38
DPW Fund	49,917.14
Police Fund	2,734.05

Grand Total \$122,935.44

Ck# 22021, 22027 &
22028-22147

Motion carried.

Bob Gandolfi township insurance agent gave a brief report on how the township is doing with regards to insurance claims. Work Comp claims are down due safety programs and risk control that the township has in place. Premiums have increase 15% due to rising rates beyond control.

ANDERSON TACKMEN

Ken Talsma from Anderson Tackmen briefed the Board and Public on the 2002 Township Audit. Copies of the audit are on file in the township office.

#3 MOVED: by Marvin Besteman Jr., second by Jim Moore, to accept the 2002 Audit report as presented. Motion carried.

Supervisor Palma opened the Public Hearing at 7:55PM.

The Kinross Heritage Society submitted a letter, as requested by the Township Board, stating that they are in agreement with Kinross Boosters and AMETs building a military museum next to the heritage building.

PUBLIC COMMENT

- Resident reported on how well the Air Force Reunion went. Four hundred seventy five persons attended the reunion.
- Several questions were raised with regards to who paid for the flyer that was mailed out asking for letters of support for a McDonald's restaurant. Property Manager Peters informed the residents that the cost was paid with property management funds.
- Resident asked if there was a noise ordinance in place that governs the racetrack. Supervisor Palma stated yes they should be done on the track no later then 11:00pm. Racetrack personnel present at the meeting apologized for running 10-15 minutes late last Friday night. Resident living close to the racetrack stated that he did not find the noise offensive.
- Resident asked if spring cleanup would continue and could the township have two cleanups per year. Supervisor Palma stated that spring clean would certainly continue at least once per year and would look into the possibility of two cleanups per year.

One letter of opposition to the zoning was received from Robert Beaudry who was also present for the meeting and asked...."What exactly are you talking about with regards to rezoning of my property"? Zoning Administrator VanVolkenburg explained the need for rezoning Kinross Lake Road. On behalf of the Beaudry family Mr. Robert Beaudry again stated his opposition to the rezoning.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to send all rezoning issues back to the Planning Commission for further investigation. Motion defeated.

#5 MOVED: by Jim Moore, second by David Kauer, to proceed with Ordinance #1.100C Amendments to the Zoning Ordinance and Zoning Map *with the exception* of section 25, T45N-R2W, Extend the Residential Commercial (resComm) District to incorporate all lands north of Lakeside Cemetery, within Section 25, and extending West to the centerline of the right of way of M-80. Changing the existing zoning from Single Family Residential (R1) District to Residential Commercial (ResComm) District this issue will be referred back to the Planning Commission for further review. Motion carried.

SUPERVISORS REPORT

A letter was received from Lou Markstrom regarding the Jack Pines located along the Outer boundaries of the Community Park. The trees have matured to a point where they Pose a threat of being blown down by high winds. Supervisor Palma requested approval have the trees removed.

#6 MOVED: by David Kauer, second by Jim Moore, to allow the Supervisor to solicit bids for the removal of trees located along the outer boundaries of the Community Park between the 4-H building and road into Grandstands and report back to the board. Motion carried.

The Police Board requested approval of new appointments.

#7 MOVED: by Jim Moore, second by Vicki Ulrich, to allow Trustee Kauer to abstain on Motion #8. Motion carried.

#8 MOVED: by Jim Moore, second by Marvin Besteman Jr., to appoint Tom McClendon and Luanne Kooiman-Kauer to Kinross District Police Board. Motion carried.

Recess: 8:45pm

Reconvene: 9:00pm

#9 MOVED: by Ed DeWitt, second by Marvin Besteman Jr., to approve the purchase of a sewer cleaning machine from All-Phase in Sault Ste Marie, MI in the amount of \$2641.00. Motion carried

#10 MOVED: by Jim Moore, second by Marvin Besteman Jr., to allow Treasurer Ulrich to abstain on motion #11. Motion carried.

#11 MOVED: by Jim Moore, second by David Kauer, to approve reclassifying Wendy Ulrich from laborer to secretarial position at a pay rate of 8.18 per hour for the Dept of Public Works. Motion carried.

#12 MOVED: by Marvin Besteman Jr., second by Vicki Ulrich, approve policy allowing DPW employees to use fire hydrant to fill residential pools at a rate of \$1.00 per 1000 gallons of water. Motion carried.

#13 MOVED: by Jim Moore, second by David Kauer, to allow Treasurer Ulrich to abstain on motion #14. Motion carried.

#14 MOVED: by Jim Moore, second by David Kauer, to approve retroactive pay in the amount of \$416.09 to Wendy Ulrich DPW seasonal employee. Motion carried.

#15 MOVED: by Jim Moore, second by Vicki Ulrich, to approve RESOLUTION to sell property located at 4883 West M-80 to Robert Huntley. Roll call vote all members voted yes Resolution declared carried.

#16 MOVED: by Ed DeWitt, second by Vicki Ulrich, to enter into purchase agreement RESOLUTION to sell property located on Riley Avenue to Anderson Tackman & Company, PLC. Roll call vote all members voted yes Resolution declared carried.

Request by Property Management Department to hire Flies & Vandenbrink to do a site plan and revision of the TEA 21 grant application. Township Board members requested to table the issue pending out come of Revenue Sharing.

#17a MOVED: by Ed DeWitt, second by Jim Moore, to approve hiring Flies & Vandenbrink to do a site plan and revision of the TEA21 grant application in the amount of \$3000.00. Motion tabled

#17b MOVED: by Ed DeWitt, second by Jim Moore, to table motion 17a pending out come of Revenue Sharing concerns and place on next board agenda. Motion carried.

#18 MOVED: by Marvin Besteman Jr., second by David Kauer, to purchase a new door from Brimley Glass & Mirror in the amount of \$2828.00 for post office building 354. Motion carried.

#19 MOVED: by David Kauer, second by Jim Moore, to allow the Ambulance Department to purchase a new CPU in the amount of \$599.00. Motion carried.

#20 MOVED: by Jim Moore, second by Ed DeWitt, to approve User Agreement between KCT and Chippewa County Fair Board and allow Supervisor to sign agreement. Motion carried.

#21 MOVED: by Jim Moore, second by David Kauer, to approve RESOLUTION 2002-1 ESTIMATED COSTS AND EXPENSES FOR ANNUAL OPERATION AND MAINTENANCE OF POLICE PROTECTION OF SPECIAL ASSESSMENT ROLL. Roll call vote all members voted yes Resolution declared carried.

#22 MOVED: by David Kauer, second by Ed DeWitt, to approve RESOLUTION 2002-2 FILING OF SPECIAL ASSESSMENT ROLL; NOTICE OF PUBLIC HEARING. Roll call vote all members voted yes Resolution declared carried.

#23 MOVED: by Jim Moore, second by Vicki Ulrich, to allow the Supervisor to purchase twenty-five (25) bags of Calcium Chloride to have on hand. Motion carried with one no vote.

DISCUSSION

EMS/Fire 2002-2003 cash flow. Township Board Members agreed to table discussion pending revenue sharing issues.

Supervisor Palma asked if there were any additional comments regarding the Zoning Amendments. No further comments or letters received the Public Hearing closed at 9:30PM

Scott Shackleton regarding coal plant on M-80
Michael Estes congratulations regarding Regional Champion Water Award
Jim Couling regarding community garden

The meeting adjourned at 9:45PM

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

August 19, 2002

4884 W Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Jim Moore, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, DJ Malloy, Tim McKee, Deb Muter, Woody VanVolkenburg, Linda Peters, Larry Baker, and Mike Roberts.

Attendance: 21

Supervisor Palma called the meeting to order at 7:30PM. Trustee Moore led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by David Kauer, to accept the August 5, 2002 regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	15,582.69
Fire Fund	29.87
Ambulance Fund	7,264.68
Property Management	3,916.33
Rec Center Fund	2,360.14
Fairgrounds Fund	2,048.88
Golf Course	7,616.14
DPW Fund	22,800.14
Police Fund	2,932.62
Road Maintenance Millage	40,316.55

Grand Total
Ck#22158-22231
Motion carried.

\$104,868.04

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August 19, 2002

PUBLIC COMMENTS

1. Resident William Houghton submitted a petition with 312 signatures requesting the Township Board abolish the Police Board.
2. Resident commented on how nice a job the County Road Commission done on Cedar Grove Drive.
3. Resident asked if any additional information had been received regarding a McDonalds restaurant in Kincheloe. Property Manager Peters stated no additional information has been received at this time.

SUPERVISORS REPORT

Supervisor Palma informed the Board that the Police Board had submitted meeting minutes regarding interviews for Police Chief. Two applicants were interviewed by the Police Board and requested approval to hire Tim McKee. Residents and Board discussed possibilities of conflict of interest and police department budgets.

#3 MOVED: by Vicki Ulrich, second by Jim Moore, to approve the Police Boards request to hire Tim McKee part time police chief at a salary of \$20,000.00 per year plus 5% retirement benefit with pay retroactive to July 8, 2002. Motion carried with one no vote.

#4 MOVED: by David Kauer, second by Vicki Ulrich, to accept the Police Boards August 12, 2002 meeting minutes as presented. Motion carried.

CLERKS REPORT

1. Clerk Besteman commented on the MTA rally that several people attended to oppose the revenue sharing cuts. Though the cuts were vetoed and revenue sharing is safe for now there are still concerns about cuts in revenue sharing in the future.
2. Election consolidations are being considered.
3. The vacant seat on the township board will be decided at the next meeting.

DEPARTMENT MANAGERS

Fire Chief Baker submitted bids for new doors at the fire hall and requested approval to hire Soo Overhead Doors Inc who submitted the lowest bid. Bids were received from Pickford Builders \$4675.95, J.A.B. Door Co. \$4020.00 and Soo Overhead Doors Inc. \$3767.12.

#5 MOVED: by Jim Moore, second by David Kauer, to award bid to Soo Overhead Doors Inc for the installation of new doors at the fire hall in the amount of \$3676.12. Motion carried.

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August 19, 2002

Property Manager Peters requested approval for Meehan Riley Project P.U.D. Development the Board requested Linda to look into the grant and submit information to the Board for decision. Property Manager also, informed the Board that there is someone interested in leasing with option to purchase the theater. Linda Peters requested approval of site plan and revision of TEA21 grant application that the Board tabled at the last meeting.

#6 MOVED: by Marvin Besteman Jr., second by Jim Moore, to take tabled motion 17a of August 5, 2002 off the table by Ed DeWitt, second by Jim Moore, to approve hiring Flies & Vandenbrink to do a site plan and revision of the TEA21 grant application in the amount of \$3000.00. Motion carried.

#7 MOVED: by Marvin Besteman Jr., second by Ed DeWitt, to approve change of section 4 part c (i) of the Pension Plan Adoption Agreement to read “a percentage which, when combined with Employer Contribution, can equal 100% of compensation, to a limit of \$40,000.00 for each plan year.” Motion carried.

#8 MOVED: by Jim Moore, second by David Kauer, to approve writing off two ambulance bills in the amounts of \$112.37 and \$119.80 as stated in Deputy Treasurer memo dated August 15, 2002. Motion carried.

Monthly report was received from Bill Palmer.

COMMITTEE REPORTS

Park & Rec Committee meeting minutes were received. Marv Chappa Grooming Coordinator requested approval to submit a grant application to the Michigan Department of Natural Resources.

#9 MOVED: by Jim Moore, second by Vicki Ulrich, to approve submitting grant application to Michigan Department of Natural Resources for a LAMTRAC 4000 groomer. Motion carried.

Planning Commission submitted their August 12, 2002 meeting minutes.

#10 MOVED: by Marvin Besteman Jr., second by Vicki Ulrich, to appoint Leo Wiley, Al Leonard, and Joni Andary for an additional three (3) years on the Planning Commission. Motion carried.

#11 MOVED: by Jim Moore, second by David Kauer, to adopt Zoning Ordinance #1.100C amendment Resolution. Upon roll call vote all members voted yes. RESOLUTION declared carried.

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August 19, 2002

#12 MOVED: by Ed DeWitt, second by Jim Moore, to approve Danial Meehan land division application request. Motion carried.

#13 MOVED: by Jim Moore, second by David Kauer, to approve refund of \$512.00 to Sandy Berry for sign permit application motion withdrew pending research of time spent by Zoning Administrator.

#14 MOVED: by Vicki Ulrich, second by David Kauer, to suspend all sign permits until ordinances have been reviewed and completed. Motion defeated.

CORRESPONDENCE

Dept of Natural Resources-acknowledgement of land transfer
Chippewa County Fair Board- electrical upgrade
County Rd Commission-Rules for establishing speed limits

The meeting adjourned at 8:55PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING**

PROPOSED THEATER LEASE & CHIEF OF POLICE APPOINTMENT

August 26, 2002

4884 W. Curtis St

MEMBERS PRESENT

MEMBERS ABSENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Jim Moore, Trustee
David Kauer, Trustee
Ed DeWitt, Trustee

Also, present DJ Malloy, Linda Peters and members of police board.
Attendance: 2

Supervisor Palma called the meeting to order at 6:07PM.

Linda Peters reported on proposed theater lease for \$300.00 plus taxes per month.

A letter was received from Tim McKee declining the offer of Police Chief. The Police Board requested the position be offered to Ivan Wilde.

MOVED: by Jim Moore, second by David Kauer, to hire Ivan Wilde part time Police Chief at a pay rate of twenty-thousand dollars (20,000.00) per year effective August 25, 2002. Motion carried.

The meeting adjourned at 6:26PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 3, 2002

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Jim Moore, Trustee

Also, present Sheila Gaines, Deb Muter, Mike Roberts, Woody VanVolkenburg and Linda Peters.

Attendance: 16

Supervisor Palma called the meeting to order at 7:30PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Vicki Ulrich, to accept the August 19, 2002 regular meeting and August 26, 2002 special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#2 MOVED: Vicki Ulrich, second by David Kauer, to pay the following bills.

General Fund	2,014.72
Fire Fund	90.52
Ambulance Fund	4,716.39
Property Management	376.55
Rec Fund	2,481.48
Golf Course Fund	2,750.31
DPW Fund	9,474.95
Police Fund	1,106.99

Grand Total \$23,839.53

Ck#22245-22300

Motion carried.

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September 3, 2002

PUBLIC COMMENTS

None

SUPERVISORS REPORT

- Memorial Park walkway is complete.
- Thank you letters along with pictures of flowers donated by prison system for area beautification will be mailed out this week.
- Landscaping in front of township will also be completed soon.

DEPARTMENT MANAGERS

Deb Muter submitted the Ambulance Departments run tally sheet for the month of August.

#3 MOVED: by Vicki Ulrich, second by Marvin Besteman Jr., to approve writing off delinquent ambulance bill due to death of patient in the amount of \$100.02 as stated in Deputy Treasurers memo dated August 28, 2002. Motion carried.

The Board discussed ambulance bill write offs and requested, if possible, to submit write offs every three months.

#4 MOVED: by Ed DeWitt, second by David Kauer, to approve the installation of heating and air conditioning unit in the middle section of building 313 amount not exceed \$5500.00. Motion carried.

The Board requested that all departments submit more then one bid for projects requested.

#5 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve lease proposal with Brenda Verhey, owner of Curves for Women for the middle section of building 313 at a rate of three hundred fifty dollars (\$350.) per month plus 1/12 of the taxes guaranteed for five years. Motion carried.

#6 MOVED: by David Kauer, second by Vicki Ulrich, to allow property management to spend two thousand two hundred dollars (\$2200.) for renovations in building 313. Motion carried.

Property Management requested approval of Theater lease proposal. A lengthy discussion was held regarding outside storage as well as input from Planning and Zoning.

#7 MOVED: by Ed DeWitt, second by Marvin Besteman Jr., to approve theater lease proposal with Royal Treasures Auction Haus at a rate of two hundred dollars (\$200.) plus 1/12 of the taxes per month pending approval of Planning and Zoning. Motion defeated.

Supervisor Palma scheduled a special meeting to for September 9, 2002 at 8:00PM. The Planning Commission will meet at 7:30PM the theater site plan will be the first order of business.

#8 MOVED: by David Kauer, second by Vicki Ulrich, to set the theater rent at two hundred dollars (\$200.) plus 1/12 of the taxes per month for proposed use submitted by Royal Treasures Auction Haus. Motion carried.

#9 MOVED: by Vicki Ulrich, second by Ed DeWitt, to appropriate Title III Pilt money in the amount of \$1825.00 for community forestry. Motion carried.

Jamie Davison submitted a monthly report and requested approval to attend the PGA/USGA Educational Workshop. The Board requested additional information from Jamie before making any decisions on this matter.

At the August 19, 2002 meeting Sandy Berry requested a refund in the amount of \$512.00 for a sign permit application. The Board asked Zoning Administrator VanVolkenburg to research time spent on reviewing the permit and subtract that amount from refund. Woody VanVolkenburg submitted documentation of costs incurred totaling \$56.13.

#10 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve refund in the amount of four hundred fifty five dollars and eighty seven cents (\$455.87) to Sandy Berry for sign permit application. Motion carried.

COMMITTEE REPORTS

The Police Boards August 26, 2002 meeting minutes were received.

#11 MOVED: by Marvin Besteman Jr., second by David Kauer, to approve transferring cemetery lots #5 & 6 to Harry Miller and lots #7 & 8 Edward Miller from deceased mother Alice Rose. Motion carried with one no vote.

Zoning Administrator VanVolkenburg will research the Millers second request regarding the number of cremated remains per burial space.

Two bids were received for the installation of awnings at the township hall. One from Superior and one from Traverse Bay Canvas.

#12 MOVED: by Vicki Ulrich, second by Ed DeWitt, to award bid for awnings and installation to Superior in the amount of \$5141.00 as quoted. Motion carried.

#13 MOVED: by David Kauer, second by Vicki Ulrich, to appoint Marvin Chappa to fill the vacant trustee position. Motion carried with one no vote.

Letters of interest to fill the vacant trustee position were received from Cindy Roberts, Marvin Chappa, Pat Topij, Christina Gill and Ronald Munro. Letters will remain on file for six months.

Introduction of Ordinance #1.126 and 1.127 was made. Public Hearings will be schedule at the next meeting.

CORRESPONDENCE

Jean Allen regarding RV West
MacLeod's regarding support of countywide nuisance ordinances
DEQ regarding water system evaluation

Meeting adjourned at 8:35PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

KINROSS CHARTER TOWNSHIP POLICE PROTECTION SPECIAL ASSESSMENT PUBLIC HEARING

September 4, 2002

4884 W Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Jim Moore, Trustee
Ed DeWitt, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, DJ Malloy, Woody VanVolkenburg, Chief Wilde, Police Board Members, and Officers.

Attendance: 16

Supervisor Palma called the Public Hearing to order at 7:00PM. The proposed millage rate is 7.98 mills.

No written correspondence received in favor of or against the millage request.

Supervisor Palma opened the meeting to public comments.

- Bob Wurschinger – what are we getting for our money?
- Board – protection twenty-four hours seven days a week.
- Bob Wurschinger – is the police department making a difference? From what I read it seems all they do is pick up stray dogs, and unlock car doors.
- Board – yes they make a difference if nothing else they are a deterrent.
- DJ Malloy – a lot of your questions will be answered during the presentation.
As far as what you are reading in the paper our police department does not ascribe to the same things others do simply because we don't want to advertise a persons name since they may not be found guilty.

Police Chief Ivan Wilde presented the power point presentation

- Introduction of Police Board Members, Police Officers, secretary, Auxiliary Police, and crossing guards members.
- Year-end summary report given.
- Programs the department is involved in.

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September 4, 2002

- Don Sare- I am here in support of the department however I'm not in favor of loosing an officer due to budgets. I would ask once again this year that the Board look into a flat fixed rate across the board.
- Board – we looked into a fixed rate and it is not allowed.
- Don Sare – I request that the Board contact Sheriff Moran and ask that the sheriffs department investigate the major crimes in the area and also look into receiving money from the state for patrolling M-80.
- Brenda Case- we need police officers on foot patrol I see a lot of animal abuse as well as the comings and going of vehicles at a particular home during the early morning hours it does not take a scientist to know what's going on there.
- Board- our police department assists animal control so if you see or suspect abuse please contact animal control.
- Police department – we do bike patrol on occasion. We also have documentation on homes that have a lot of traffic and turn it over to SANE.
- Brenda Case- are we loosing an officer?
- Board- we don't know yet it will depend on next years budget. Budgets will be looked at in the next few weeks.

Supervisor Palma asked if there were any other questions or concerns. Nothing further the meeting adjourned at 9:00PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
THEATER LEASE, AMBULANCE DEPT NEW PERSONNEL REQUEST and
POLICE DEPT REQUEST FOR NEW VEHICLE**

September 9, 2002

4884 W Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Jim Moore, Trustee
Ed DeWitt, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Also, present Deb Muter, Linda Peters, Woody VanVolkenburg, and Ivan Wilde.
Attendance: 7

Supervisor Palma called the meeting to order at 8:05PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by David Kauer, to enter into theater lease agreement with Royal Treasures Auction Haus. Motion carried.

Chief of Police Ivan Wilde explained the need for a new patrol car and requested approval to purchase a 2002 Ford Crown Victoria from Levi Gilder.

#2 MOVED: by Marvin Chappa, second by David Kauer, to approve the purchase of a 2002 Ford Crown Victoria Police Interceptor in the amount of eight-teen thousand six hundred twenty eight dollars and ninety seven cents (\$18,628.97). Motion carried.

Deb Muter requested approval to hire three part time employees.

#3 MOVED: by Jim Moore, second by Ed DeWitt, to allow Ambulance Manager Muter to hire three (3) part-time personnel. Motion carried.

#4 MOVED: by Jim Moore, second by Vicki Ulrich, to authorize the Supervisor to sign the Ambulance Departments Rural Health Outreach grant application. Motion carried.

Meeting adjourned at 8:24PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

September 16, 2002

4884 W Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Ed DeWitt, Trustee
Jim Moore, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Also, present Mike Roberts, Deb Muter, DJ Malloy, Jamie Davison, and Linda Peters.
Attendance: 5

Supervisor Palma called the meeting to order at 7:34PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Vicki Ulrich, to accept the September 3, 2002 regular meeting, September 9, 2002 special meeting and September 4, 2002 Police Special Assessment Public Hearing as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#2 MOVED: by Vicki Ulrich, second by David Kauer, to pay the following bills.

General Fund	14,732.05
Fire Fund	2,216.77
Ambulance Fund	9,905.73
Property Management	2,337.10
Trail Grooming	95.23
Rec Center Fund	3,115.14
Fairground Fund	4,516.02
Golf Course	55,565.41
DPW Fund	44,839.53
Police Fund	23,125.24

Grand Total \$160,448.22

Ck# 22309-22401

Motion carried.

PUBLIC COMMENTS:

- Mike Roberts informed the board and public that a mock disaster is scheduled for September 21, 2002 at the airport.
- Pat Haskell questioned the EUP rental regarding zoning.
- Norm Miller expressed concerns regarding the racetrack.

SUPERVISORS REPORT:

- Kinross Charter Township received an award for the best tasting water in the state. Residents may see the trophy on display at the township hall.

DEPARTMENT MANAGERS:

Jamie Davison requested approval to attend the PGA/USGA Tournament Administration Workshop.

#3 MOVED: by David Kauer, second by Jim Moore, to allow Jamie Davison to attend the PGA/USGA Administrative Workshop cost not to exceed nine hundred fifty dollars (\$950.00). Motion carried with two no votes.

Deb Muter explained to the Board that state law only requires two licenses on each run and requested permission to lay off all drivers in December 2002 due to budgetary restraints.

#4 MOVED: by Vicki Ulrich, second by Ed DeWitt, to allow Deb Muter to remove part time ambulance drivers Gary Cardona, Brian McMillan and Don Gaines effective December 2002. Motion carried.

COMMITTEE REPORTS:

Park & Rec Committee submitted their September 9, 2002 meeting minutes.

#5a MOVED: by Jim Moore, second by Vicki Ulrich, to approve reimbursement of five hundred dollars (\$500.) to the E.U.P.H.A. for expenses of the May 18 & 19, 2002 horse clinic due to conflict of scheduling at the fairgrounds and had rental of race track for four weekends in lease contract free of charge for the next two years. **#5b MOVED:** by Marvin Besteman Jr., second by Ed DeWitt, to amend motion by striking “rental of race track for four weekends in E.U.P.H.A. lease contract free of charge for the next two years”. Amendment defeated. Main motion carried with one no vote.

#7 MOVED: by Jim Moore, second by David Kauer, to adopt the POLICE PROTECTION SPECIAL ASSESSMENT RESOLUTION #2002-3. Upon roll call vote, all members present voted yes. RESOLUTION declared carried.

#8 MOVED: by David Kauer, second by Vicki Ulrich, to adopt the TRUTH IN BUDGETING RESOLUTION. Upon roll call, vote all members present voted yes. RESOLUTION declared carried.

#9 MOVED: by David Kauer, second by Marvin Chappa, to adopt the TAX LEVY RESOLUTION. Upon roll call vote, all members voted yes. RESOLUTION declared carried.

#10 MOVED: by David Kauer, second by Ed DeWitt, to approve election inspectors pay of eight dollars (\$8.00) per hour and chairpersons pay of eight dollars fifty cents (\$8.50) per hour effective November 2002. Motion carried.

Discussion held on the need to widen the east gate at the fair grounds.

CORRESPONDENCE:

RV West compliment from Sue Weir.

Meeting adjourned at 8:32PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
COSTS OF BLD 313 RENOVATIONS, TWP STANDARDIZED LEASE,
GROOMER PURCHASE and RELATED ITEMS**

September 26, 2002

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Vicki Ulrich, Treasurer
David Kauer, Trustee
Jim Moore, Trustee

MEMBERS ABSENT

Marvin Besteman Jr., Clerk
Ed DeWitt, Trustee

Marvin Chappa, Trustee

Also, present Linda Peters and DJ Malloy.

Attendance: 3

Supervisor Palma called the meeting to order at 6:30PM.

Property Manager Peters explained to the Board, who is interested in leasing the rear portion of building 313. She also explained the needed improvements to building for accommodation of "Curves for Women". Two bids were received for electrical work in order to separate the building so as each person leasing the building will have their own meter. One bid received from Reich Electric Inc. in the amount of \$9500.00 and one bid from Great Lakes Electrical in the amount of \$12500.00. Owner of Curves for Women has agreed to absorb a portion of the cost for electrical work and will also sign a five year lease to insure recouping the expenses.

#1 MOVED: by David Kauer, second by Jim Moore, to accept bid from Great Lakes Electrical for electrical renovations of building 313. Cost not to exceed twelve thousand (12000.) dollars. Motion carried.

#2 MOVED: by David Kauer, second by Marvin Chappa, to accept the proposed document known as the "Township Standardized Lease" with the following amendment to "Section 3.3 Release", strike "shall" and replace with "may": "The new owner or transferee "may" assume". Motion carried.

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September 26, 2002

At the September 3, 2002 Board meeting members requested that all department submit more than one bid for projects. Property Management sought additional bids for heating and cooling system in building 313. Research found that a 100,000 BTU Hi Eff. Heating system and 3.5T Coil Conditioner would not be adequate units for the space. The Board approved additional cost above the \$5500.00 approved in motion #4 of September 3, 2002.

#3 MOVED: by Jim Moore, second by David Kauer, to accept bid as written from Great Lakes Services in the amount of eight thousand six hundred twenty four (8624.00) dollars for the installation of furnace in middle section of building 313. Motion carried.

Information was presented by Marvin Chappa regarding the purchase of grooming equipment from "Track, Inc."

#4 MOVED: by Jim Moore, second by David Kauer, to award Cooks Equipment, Inc the bid for a new Lamtrac Groomer. Cost of ninety two thousand

(\$92000.) dollars, less thirty nine thousand five hundred (\$39,500.) dollars for trade in of two existing groomers. Motion carried.

Meeting adjourned at 7:20PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 7, 2002

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Ed DeWitt, Trustee
Jim Moore, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, DJ Malloy, Deb Muter, Linda Peters, Mike Roberts, Norm Perkins and Larry Baker.

Attendance: 14

Supervisor Palma called the meeting to order at 7:30PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Marvin Chappa, to accept the September 16, regular meeting and the September 26, 2002 special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#2 MOVED: Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	15,775.27
Fire Fund	76.99
Ambulance Fund	7,650.02
Property Management	4,665.61
Trail Grooming	100.00
Rec Center Fund	4,253.13
Fairground Fund	2,994.24
Golf Course Fund	7,726.34
DPW Fund	49,421.74
Police Fund	18,645.34

Grand Total \$111,298.68

Ck# 22404 & 22425-22536
Motion carried.

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October 7, 2002

PUBLIC COMMENTS:

- Resident questioned when the vehicles at Broken Toys would be removed.

SUPERVISORS REPORT:

None

DEPARTMENT MANAGERS:

Monthly reports were received from Mike Roberts and Norm Perkins.

#3 MOVED: by Jim Moore, second by David Kauer, to approve the appointments of Andy Cozort and Ruth Summerville part time, on call EMT for the Ambulance Department pending LEIN check, physical and drug testing. Motion carried.

#4 MOVED: by Jim Moore, second by Ed DeWitt, to accept, temporarily, the proposed "Ambulance Departments Complaint Policy". Motion carried.

#5 MOVED: by Marvin Besteman Jr., second by Ed DeWitt, to approve the installation of an additional telephone line and internet service at the Ambulance Department. Motion carried.

#6 MOVED: by Jim Moore, second by David Kauer, to adopt the HIPAA (Health Insurance Portability and Accountability Act) rates and codes for ambulance run rates and mileage. Motion carried.

#7 MOVED: by Jim Moore, second by Ed DeWitt, to approve Concentra Preferred Systems Insurance Companies, request to accept \$800.45 payment in full for patient services on July 26, 2002 account number E000030855. Motion carried.

#8 MOVED: by Ed DeWitt, second by Marvin Chappa, to accept proposal from Robinson Fence company in the amount of \$7,245.00 for the installation of a security gate at the Department of Public Works. Motion carried.

#9 MOVED: by Marvin Chappa, second by Vicki Ulrich, to accept engineering contract from Wade Trim in the amount of \$2000.00 for engineering study of water

and sewer on lots between Riley Street and Cedar Grove Drive. Motion carried.

#10 MOVED: by David Kauer, second by Jim Moore, to apply delinquent water & sewer bills to tax roll in the amount of \$1763.47 as presented. Motion carried.

#11 MOVED: by David Kauer, second by Ed DeWitt, to write off three delinquent water & sewer bills in the amount of \$2.57. Motion carried.

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October 7, 2002

COMMITTEE REPORTS:

DPW Advisory meeting minutes for September 10, 2002 and Police Boards September 23, 2002 meeting minutes were received.

#12 MOVED: by Ed DeWitt, second by Vicki Ulrich, to approve position of sergeant and additional pay of \$1.50 per hour with additional pay increase of sixty-five cents per hour after successful completion of six month probationary period for the Kinross Police Department. Motion carried.

Supervisor Palma introduced Ordinance #1.100 D amendments to the Zoning ordinance and Zoning map.

Public Hearings for Pension Plan Ordinance, Parking Ordinance, and Zoning Ordinance are scheduled for November 18, 2002.

#13 MOVED: by David Kauer, second by Jim Moore, to allow Chief Baker to solicit bids for a new furnace at the Fire Department. Motion carried.

#14 MOVED: by Jim Moore, second by David Kauer, to rescind motion #4 of September 3, 2002 regarding installation of heating and air conditioning unit in building 313. Motion carried.

CORRESPONDENCE:

Chippewa County Health Department

Norman Miller freedom of information regarding race track

Carl Reich freedom of information regarding building 313

US Environmental Protection Agency regarding water system security

Meeting adjourned at 8:40PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

October 21, 2002

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
David Kauer, Trustee
Ed DeWitt, Trustee
Jim Moore, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer

Also, present Sheila Gaines, DJ Malloy, Deb Muter, Linda Peters, Sarah Grabendike, Chief Wilde, and Woody VanVolkenburg.

Attendance: 9

Supervisor Palma called the meeting to order at 7:30PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Marvin Chappa, to accept the October 7, 2002 regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#2 MOVED: by David Kauer, second by Marvin Chappa, to pay the following bills.

General Fund	10,776.67
Fire Fund	711.89
Ambulance Fund	7,632.11
Property Management	1,194.37
Trail Grooming Fund	52,531.75
Rec Center Fund	3,025.97
Fairground Fund	967.04
Golf Course Fund	13,961.03
DPW Fund	22,431.60
Police Fund	3,300.55

Grand Total \$116,532.98

Ck#22545-22603

Motion carried.

PUBLIC COMMENT:

None

SUPERVISORS REPORT:

KMC Condemnation will begin on November 8, 2002.

TREASURERS REPORT:

#3 MOVED: by Jim Moore, second by Marvin Chappa, to approve up to twenty-five hundred dollars (\$2500.) on computer tax receipting upgrade for summer tax collections and send Kendra Mahar, Deputy Treasurer to training. Motion carried with one no vote.

COMMITTEE REPORTS:

The Cemetery Committee submitted their October 11, 2002 meeting minutes.

DEPARTMENT MANAGERS:

Monthly report received from Bill Palmer.

#4 MOVED: by David Kauer, second by Ed DeWitt, to establish a policy of not adding cost of living allowance (cola) to starting wages of Ambulance personnel. Motion carried.

#5 MOVED: by David Kauer, second by Ed DeWitt, to approve the termination of Janet Campbell Ambulance personnel effective October 21, 2002. Motion carried.

#6 MOVED: by Jim Moore, second by Marvin Chappa, to accept job description for Police Departments Sergeant position as presented by Chief Wilde. Motion carried.

#7 MOVED: by Jim Moore, second by Marvin Chappa, to appoint Officer Joseph Micolo to Sergeants position for the Police Department effective October 4, 2002. Motion carried.

#8 MOVED: by Marvin Chappa, second by Jim Moore, to appoint Robert John Kik to the Kinross Volunteer Fire Department pending LEIN, physical and drug testing results. Motion carried.

#9 MOVED: by Jim Moore, second by David Kauer, to accept the Kinross Township Building Authority and Brownsfield Redevelopment Authority Resolution as presented. Upon roll call vote all members present voted yes. RESOLUTION declared carried.

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October 21, 2002

Supervisor Palma scheduled a budget workshop for Monday, October 28, 2002 at 7:00PM.

#10 MOVED: by Jim Moore, second by David Kauer, to accept proposal from Bruce McRae for donation of property in Dafter Township located 7 ½ miles south of Sault Ste Marie, ½ mile south of junction M-28 west to Newberry, Munising and Marquette on the east side of old Mackinaw Trail with 194' of frontage and 200' of depth. Motion carried.

#11 MOVED: by Ed DeWitt, second by Marvin Chappa, to deny buy out proposal submitted by Ayla Z. Motion carried with one no vote.

#12 MOVED: by Jim Moore, second by Marvin Chappa, to approve hiring Dawn McCoy part-time employee, up 32 hours per week, for the Rec Center. Motion carried with one no vote.

A cost proposal was received from Bryon Osborn to Timber Harvest Dukes Lake. Supervisor's Department will draw up an agreement.

#13 MOVED: by Jim Moore, second by Marvin Chappa, to accept proposal from Bryon Osborn to Timber Harvest Dukes Lake. Motion carried.

Meeting adjourned at 8:00PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
2003 – 2004 BUDGET WORKSHOP**

October 28, 2002

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
David Kauer, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer

Jim Moore, Trustee
Marvin Chappa, Trustee
Ed DeWitt, Trustee

Also, present Linda Peters, Deb Muter, and Mike Hoolsema.

Supervisor Palma called the meeting to order at 7:10PM.

Accountant Mike Hoolsema explained that the estimated revenue for the General Fund will be considerably lower than previous years.

The Board discussed the following funds

- General Fund money budgeted for other departments.
- Capital outlay, roads, fair ground, KMC property, and Dukes Lake project.
- Ambulance grant
- Cost of health insurance

Meeting adjourned at 8:35PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

November 4, 2002

4884 W. Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Jim Moore, Trustee
Ed DeWitt, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Deb Muter, DJ Malloy, Linda Peters, Larry Baker, and Woody VanVolkenburg.

Attendance: 38

Supervisor Palma called the meeting to order at 7:30PM. The Pledge of Allegiance was lead by Boy Scout Troop 122.

Boy Scout Troop 122 was present to honor Mitchell Ash who has achieved the rank of Eagle Scout. On behalf of Kinross Charter Township, the Board extends their deepest appreciation for this outstanding citizen and the achievement of earning the highest rank

in Scouting. The Board presented a plaque to Mitchell containing a resolution declared carried unanimously by the Board.

#1 MOVED: by David Kauer, second by Marvin Chappa, to accept the October 28, 2002 special meeting minutes as presented and accept the October 21, 2002 regular meeting minutes with one correction to Motion #4 clarify effective date of April 1, 2002. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#2 MOVED: by Vicki Ulrich, second by Ed DeWitt, to pay the following bills.

General Fund	4,120.56
Fire Fund	526.15
Ambulance Fund	6,292.87
Property Management	2,023.61
Trail Grooming	556.50
Rec Center Fund	1,168.56
Fairgrounds Fund	1,830.51
Golf Course	1,783.12
DPW Fund	8,675.78
Police Fund	3,994.20

Grand Total \$30,971.86

Ck# 22617-22681

Motion carried.

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November 4, 2002

PUBLIC COMMENT

None

SUPERVISORS REPORT

- Reminder that a blood drive is being held on Friday, November 8, 2002 at the KCF Training Center.

DEPARTMENT MANAGERS

- Property Manager Peters informed the Board that she had received a request from Reed & Associates in regards to a referral fee.

COMMITTEE REPORTS

None

NEW BUSINESS

The Board discussed request from Donald Armitage from Superior Catering who would like to rent the kitchen in the township hall. The use of the kitchen on a permanent basis may interfere with non-profit groups, benefit dinners and receptions. The issue will be forwarded to the Park & Rec Committee for review.

#3 MOVED: by Jim Moore, second by David Kauer, to accept the 2002-2003 budget adjustment resolution as presented. Roll call vote all members voted yes. RESOLUTION declared carried.

#4 MOVED: by Jim Moore, second by David Kauer, to approve Pat Topij's land division request as written. Motion carried.

DISCUSSION

- The Board discussed new chairs for the Board room. No decision was made at this time.
- June Douglas Finch submitted a letter of interest to purchase parcel #075-034-50. The Board requested that the Zoning Administrator contacted adjacent property owners informing them that the parcel may be up for sale.

CORRESPONDENCE

DEQ Emergency Contingency Plan of Sentinel Wells
June Douglas Finch request to purchase parcel #075-034-50
Ayla Z letter to Property Management dated Oct. 30, 2002

Meeting adjourned at 7:45PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING/PUBLIC HEARINGS
ORDINANCE #1.100D, #1.126 & #1.127**

November 19, 2002

4884 W Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman, Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Ed DeWitt, Trustee
Marvin Chappa, Trustee

MEMBERS ABSENT

Jim Moore, Trustee

Also, present Sheila Gaines, DJ Malloy, Linda Peters, Mike Roberts, Deb Muter, Woody VanVolkenburg, and Mike Hoolsema.

Attendance: 13

Supervisor Palma called the meeting to order at 7:30PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by David Kauer, second by Marvin Chappa, to accept the November 4, 2002 regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#2 MOVED: by Vicki Ulrich, second by David Kauer, to pay the following bills.

General Fund	14,266.56
Fire Fund	991.30
Ambulance Fund	17,753.52
Property Management	13,223.37
Trail Grooming	481.57
Rec Center Fund	2,876.28
Fairground Fund	668.30
Golf Course	3,590.91
DPW Fund	50,475.53
Police Fund	3,150.51

Grand Total \$107,477.85

Ck#22689-22772

Motion carried.

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November 18, 2002

The Public Hearing was called to order at 7:40PM. Supervisor Palma opened the floor to questions and comments regarding amendments to the Zoning Ordinance, Pension Plan Ordinance and Parking Ordinance.

- Resident Pat Haskell questioned the error in publication of the Pension Plan Ordinance. And asked what had been changed in the ordinance.

No other questions, comments or correspondence received with regards to the Pension Plan Ordinance.

Supervisor Palma stated that any questions regarding the Public Hearings would be welcome any time during the meeting.

PUBLIC COMMENTS

- Resident questioned when the computer classes would begin at the Rec Center.

SUPERVISORS REPORT

Discussion on a letter received from Arbor Ridge residents requesting that the entry light be reactivated. Street lights at M-80 & Water Tower and M-80 & Kincheloe were also discussed.

#3 MOVED: by David Kauer, second by Marvin Chappa, to reactivate street light at the entry of Arbor Ridge. Motion carried.

Budget workshops are scheduled for November 25, 02 and December 9, 02 at 7:00PM.

DEPARTMENT MANAGERS

#4 MOVED: by David Kauer, second by Ed DeWitt, to approve Michcon to install 3 250-meter manifolds in building 313 at a cost of \$729.00. Motion carried.

Monthly report received from Mike Roberts.

COMMITTEE REPORTS

None

#5 MOVED: by David Kauer, second by Marvin Chappa, to approve William & Lila Howlands land division request on parcel of vacant land adjacent to 15465 S. Howland Row as presented in application. Motion carried.

#6 MOVED: by Marvin Chappa, second by David Kauer, to allow the Fair Board to install two metal poles at the park by the underground tunnel for the purpose of hanging banners. Motion carried.

Page 3

November 18, 2002

Trustee Chappa informed the Board that the new groomer was delivered last Thursday.

Supervisor Palma asked if there were any additional comments or concerns regarding the Zoning Ordinance amendments, Parking or Pension Plan Ordinances. No correspondences or additional comments the Public Hearing closed at 8:00PM.

CORRESPONDENCE

Arbor Ridge – Entry light request

Great Lakes Fire & Safety- regarding fire system in township hall kitchen.

Meeting adjourned at 8:05PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGETS, ORDINANCE RESOLUTIONS, and BUILDING 313 LEASE**

November 25, 2002

4884 W. Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Jim Moore, Trustee
Ed DeWitt, Trustee
Marvin Chappa, Trustee
David Kauer, Trustee

MEMBERS ABSENT

Also, present DJ Malloy, Mike Hoolsema, Mike Roberts, Linda Peters, and Deb Muter.

Supervisor Palma called the meeting to order at 7:02PM.

#1 MOVED: by Ed DeWitt, second by Jim Moore, to approve adoption RESOLUTIONS for Ordinance #1.100D zoning amendments, Ordinance #1.126 Pension, and Ordinance #1.127 Parking. Roll call vote all members present voted yes. RESOLUTIONS declared carried.

#2 MOVED: by Ed DeWitt, second by Jim Moore, to proceed with lease agreement of building 313 between KCT and Pacific Contracting for cold storage. Motion carried.

Trustee Kauer arrived at 7:21PM.

The following budgets were reviewed:

General Fund

Recess: 8:58PM

Reconvene: 9:08PM

Property Management

Ambulance budget

Meeting adjourned at 10:21PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 2, 2002

4884 W. Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Ed DeWitt, Trustee
Marvin Chappa, Trustee
Jim Moore, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, DJ Malloy, Mike Hoolsema, Mike Roberts, Larry Baker, and Deb Muter.

Attendance: 11

Supervisor Palma called the meeting to order at 7:30PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Ed DeWitt, second by David Kauer, to accept the November 18, 2002, regular meeting minutes with one correction change the date from November 19, 2002 to November 18, 2002 on the first page of the minutes. Motion carried.

#2 MOVED: by Vicki Ulrich, second by David Kauer, to accept the November 25, 2002 special meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

#3 MOVED: by Vicki Ulrich, second by Marvin Chappa, to pay the following bills.

General Fund	9,892.26
Ambulance Fund	711.92
Property Management	2,192.74
Trail Grooming	50.40
Rec Center Fund	1,453.94
Fairground Fund	415.81
Golf Course	362.83
DPW Fund	7,358.07
Police Fund	1,615.29
Road Maintenance	34,000.00

Grand Total \$57,753.26

Ck#22785-22837

Motion carried.

PUBLIC COMMENT

- Resident reminded the Board of money budgeted last year for Christmas decorations and asked if they intended to add additional funds again this year.

SUPERVISORS REPORT

None

DEPARTMENT MANAGERS

#3 MOVED: by Vicki Ulrich, second by Jim Moore, to purchase, with donations, a flowering tree and plaque in memory of Bob Juda. Motion carried.

Fire Chief Baker submitted three quotes received for a new heating system in the fire hall. Supervisor Palma will review the bids and a decision made at a future meeting. Request was also made for new Fire Department personnel.

#4 MOVED: by Jim Moore, second by David Kauer, to appoint Joseph Reece to the volunteer Fire Department pending physical and drug testing. Motion carried.

COMMITTEE REPORTS

None

#5 MOVED: by Marvin Besteman Jr., second by Ed DeWitt, to reappoint Lenora Pepler, Gail Dill, and Mervin Vanderstar for an additional two years to the Board of Review. Motion carried.

#6 MOVED: by Ed DeWitt, second by Vicki Ulrich, to reappoint Leo Wiley, Walter Schiemann and Mark Rice for an additional two years to the Zoning Board of Appeals. Motion carried.

#7 MOVED: by Marvin Chappa, second by David Kauer, to accept Trustee Moore's resignation from the township board effective December 31, 2002. Motion carried.

CORRESPONDENCE

Purchase offers for parcel #075-034-50 were received from:
Glen & June Finch, Eva Hassett and Wayne Hesselink
Judith McConkey- employment resignation

The meeting adjourned at 8:00PM.

Lawrence Palma, Supervisor

Marvin Besteman Jr., Clerk

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP & FIRE DEPT FURNACE QUOTES**

December 9, 2002

4884 W Curtis St

MEMBERS PRESENT

MEMBERS

ABSENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
Ed DeWitt, Trustee
Marvin Chappa, Trustee
David Kauer, Trustee

Jim Moore, Trustee

Also, present Mike Hoolsema, Linda Peters, Deb Muter, Sarah Grabendike, and Jamie Davison.

Attendance: 1

Supervisor called the meeting to order at 7:00PM.

The following quotes were received a new furnace at the Fire Department.

- Great Lake Services \$20,213.50
- Advanced Climate Control \$13,800.00 and
- Tri County Plumbing & Heating \$31, 1000.00

After review the Board made the following decision.

MOVED: by David Kauer, second by Ed DeWitt, to approve the installation of furnaces for the Fire Department and award the job to Advanced Climate Control in the amount of thirteen thousand eight hundred dollars (\$13,800.00). Motion carried.

The Board reviewed and discussed the following budgets.

- Property Management Dept.
- Ambulance Dept.
- Golf Course and
- Rec Center

Meeting adjourned at 10:23PM.

Lawrence Palma, Supervisor

Marvin Besteman, Clerk

**KINROSS CHARTER TOWNSHIP
REGULAR MEETING**

December 16, 2002

4884 W. Curtis St.

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
Vicki Ulrich, Treasurer
David Kauer, Trustee
Jim Moore, Trustee
Marvin Chappa, Trustee
Ed DeWitt, Trustee

MEMBERS ABSENT

Also, present Sheila Gaines, Norm Perkins, Deb Muter, Linda Peters, and Woody VanVolkenburg.

Attendance: 15

Supervisor Palma called the meeting to order at 7:30PM. Trustee Kauer led the Pledge of Allegiance.

#1 MOVED: by Jim Moore, second by David Kauer, to accept the December 2, 2002 regular meeting minutes and the December 9, 2002 special meeting minutes as presented. Motion carried.

#2 MOVED: by Vicki Ulrich, second by Marvin Chappa, to pay the following bills.

General Fund	26,014.98
Fire Fund	11,866.87
Ambulance Fund	14,267.06
Property Management	4,177.89
Trail Grooming	797.19
Rec Center Fund	2,817.75
Fairground Fund	2,820.26
Golf Course	5,123.11
DPW Fund	61,255.90
Police Fund	6,783.68

Grand Total \$135,924.69

Ck# 22838, 22845 & 22847-22923

Motion carried.

PUBLIC COMMENTS

- Resident questioned the junk ordinance and if the township was enforcing it.

SUPERVISORS REPORT

- Supervisor Palma requested to schedule two special meetings one for December 23, 2002 and December 30, 2002 at 6:30PM. The purpose of the meetings are to discuss the Golf Course Concession, Race Track leases, and review budgets. Mr. Renz and Mr. Remillard will be contacted regarding the day and time.
- Property Management Department distributed information regarding the Riley/Mehan project. The Board needs to review the information and contact Linda with any changes or suggestions.
- Due to budget cuts in revenue sharing Supervisor Palma does feel the Board should attend the MTA conference this year.

#3 MOVED: by Vicki Ulrich, second by David Kauer, to cancel reservations for the 2003 MTA Conference due to budget cuts. Motion carried with 4 yes votes and 3 no votes.

Board members discussed sending the Clerk to the MTA Conference since a portion of his expenses are already paid by the MTA Board.

#4 MOVED: by Jim Moore, second by Ed DeWitt, to send Clerk Besteman to the MTA Conference and cover expenses according to policy. Motion carried with 5 yes votes and 2 no votes.

TREASURERS REPORT

Treasurer Ulrich discussed the raise her Deputy received last year for duties of Community Park Manager. Deputy Mahar has recently relinquished the duties to the Caretaker and therefore, her pay should be reduced by \$1.00 per hour.

#5 MOVED: by Vicki Ulrich, second by Ed DeWitt, to reduce Deputy Mahar's wage by one dollar (\$1.00) per hour for relinquishment of duties as Community Park Manager effective December 14, 2002. Motion carried.

DEPARTMENT MANAGERS

The Board received a monthly report from the Safety Officer.

#6 MOVED: by Marvin Chappa, second by Jim Moore, to allow Superintendent Perkins to promote Brian Masterson to maintenance position and approve the purchase of a Ricoh color laser printer from Sault Printing in the amount of \$2,542.00. Motion carried.

Deputy Mahar submitted a memo regarding ambulance bill for an employee of the Fire Department. The Board discussed personnel working for the Ambulance and Fire Department and requested Ambulance Manager insert Fire Department personnel in the Policy. The Policy to read "In the event that we transport an employee of Kinross EMS, Fire Department or their immediate family we will accept the insurance payment as payment in full. If there is no insurance a payment of \$200.00 to cover costs will be billed. (In this case the immediate family is anyone who lives in the same house with the employee.)

#7 MOVED: by David Kauer, second by Vicki Ulrich, to approve writing off four hundred and forty three dollars (\$443.00) of the six hundred and forty three dollar (\$643.00) ambulance bill for Fire Department personnel run occurring on October 24, 2002. Motion carried.

#8 MOVED: by Jim Moore, second by Marvin Chappa, to adopt the Municipal Finance Qualifying Statement Resolution. Roll call vote all members present voted yes RESOLUTION declared carried.

#9 MOVED: by Marvin Besteman Jr., second by Jim Moore, to adopt the Pension Plan amendment Resolution. Roll call vote all members present voted yes RESOLUTION declared carried.

#10 MOVED: by Jim Moore, second by David Kauer, to deny property offer of parcel located in Dafter from Mr. McRae as submitted in his letter dated October 7, 2002. Motion carried.

RECESS: 8:00PM
RECONVENE: 8:15PM

Several issues were brought before the Board from Ambulance Manager Muter.

#11 MOVED: by Marvin Chappa, second by Marvin Besteman Jr., to accept the Ambulance Departments Policy and Procedures effective December 16, 2002 with one addition on page 13 to add Fire Department under section #4 Ambulance Personnel Requiring Ambulance Transport: "In the event that we transport an employee of Kinross EMS or **Fire Department** or their immediate family we will accept the insurance payment as payment in full. If there is no insurance a payment of \$200.00 to cover costs will be billed. Motion carried with one no vote.

#12 MOVED: by Jim Moore, second by Vicki Ulrich, to accept the Ambulance Departments Job Descriptions effective December 16, 2002. Motion carried.

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December 16, 2002

Ambulance Manager Muter informed the Board that due to new HIPAA requirements a Privacy Officer needed to be appointed. Also request was made to increase wage by fifty-cents per hour (.50) Following a lengthy discussion the Board requested that Deb Muter evaluate, for a ninety day period, the time this position will take and bring it back to the Board.

#13 MOVED: by Jim Moore, second by Marvin Chappa, to restore four part time EMT/EMTS back to full time status effective January 1, 2003. Motion carried.

#14 MOVED: by Jim Moore, second by Marvin Chappa, to allow Deb Muter the option of creating two additional full time positions for transfers. Motion carried with one no vote.

COMMITTEE REPORTS

The December 9, 2002 Rec Committee meeting minutes were received.

#15 MOVED: by David Kauer, second by Jim Moore, to enter into lease agreement with EUPHA and allow the Supervisor to sign the agreement. Motion carried.

The Rec Committee requested approval to allow Superior Catering to rent the kitchen at the Rec Center. Following discussion the Board agreed to have the Rec Center Administrator evaluate time, cost and liability issues and report back to the Board.

#16 MOVED: by Marvin Chappa, second by Jim Moore, to contact the three individuals who submitted offers for parcel #17-008-075-034-50 and inform them of the highest offer and give them 10 days to submit additional offers. The offers will then be reevaluated. Motion carried with one no vote.

#17 MOVED: by Jim Moore, second by Vicki Ulrich, to approve transferring one thousand dollars (\$1000.00) to the Police Auxiliary for senior citizen fruit baskets. Motion carried.

CORRESPONDENCE

Dan Remillard – 2003 race season

Rudyard Bulldogs – thank you for use of the township hall

Consolidated Community Schools- winter road closure

Dept of Corrections- pay policy

Clerk's Department memo

Thank you letter to Luanne Kooiman-Kauer for holiday decorations

Meeting adjourned at 9:00PM.

Lawrence Palma, Supervisor

Marvin Besteman Jr., Clerk

**KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
BUDGET WORKSHOP**

December 23, 2002

4884 W. Curtis St

MEMBERS PRESENT

Lawrence Palma, Supervisor
Marvin Besteman Jr., Clerk
David Kauer, Trustee
Ed DeWitt, Trustee
Marvin Chappa, Trustee
Jim Moore, Trustee

MEMBERS ABSENT

Vicki Ulrich, Treasurer

Also, present Norm Perkins, Jack Bailey, and Mike Hoolsema.

Supervisor Palma called the meeting to order at 6:30PM.

The Board reviewed the following budgets

- DPW Fund
- Fairgrounds
- Fire Fund
- General Fund

Meeting adjourned at 8:45PM.

Marvin Besteman Jr., Clerk

Lawrence Palma, Supervisor

